

committee members would be exposed to this training session where they would find out more about their responsibilities and the rules of conduct. Mr. Chmiel commented that with the amount of electronic media, verbal media, and paper media things can get a little dicey when there is a controversial issue under consideration. This handbook is an attempt to educate and train board and commission members a little more than what they receive currently. Mr. Chmiel commented that he is not sure what the existing committee handbook is used for, but he does not recall receiving it.

Ms. Thompson explained that the original handbook was created by Don Ross and Ms. Martin maintained it and initiated revisions to the book.

Ms. Martin explained that if a new committee member was appointed she would send a copy of information from the book that pertained to that particular committee because the book contained information regarding boards and commissions that had been abolished, and was outdated and needed to be revised.

At this time, Mayor Agenbroad opened the discussion to Council commented that some members of Council had expressed concerns about the language of the proposed handbook.

Mr. LaDu commented that one of his concerns is readability. Mr. LaDu explained that he had concerns with what he was reading and the fact that it is a lot for someone to read at 50 pages, but hearing the explanation and the motivation behind is understandable.

Mayor Agenbroad commented that the content of the handbook was suggested by the Law Director and is similar to what other cities use.

Mr. LaDu commented that it would behoove the City to have this information for boards and commissions documented, but not send it to everyone who applies for a committee position; it might scare them away.

Ms. Belpulsi clarified that the handbook was not intended to be sent to people who are applying, but to people who are appointed. Ms. Belpulsi commented that it is a lot of information, but it is a reference manual, as well.

Mr. LaDu commented that the idea of having a session to explain the book clarifies the purpose of the handbook a little more for him and his concerns are diminished.

Mr. Schaeffer commented that one of the things that makes this booklet so comprehensive is that the City has a number of boards and commission and the book includes some pretty good detail about each of those committees and that kind of information added to the number of pages. For the purposes intended, the committee background could be cut back or almost eliminated by simply listing the boards and commission. Mr. Schaeffer recommended including more information in the book even though everyone reading the book may not want all of the information.

Mr. Vomacka commented that he thinks the concept is great and is desperately needed; it really has a lot of value. Mr. Vomacka further commented that he has served on half of the City's boards and commissions and learned a lot just going through the proposed handbook, but it took forever to read it and it does not hold the reader's attention and it is not a good reference document because it is difficult to find things. Mr. Vomacka also commented that the handbook is too long; 20 pages should be the target maximum. And, there is a lot of white space; it should be simplified and brought to a place where people will use it, refer back to it, and read it. It would be a much more valuable opposed to a reference document that sits on the shelf and is only referenced when it is desperately needed. Mr. Vomacka also stated that the language it too .legalistic and Ohio Revised Code citations are used as a basis for the language, but the Attorney General has a document that talks about open meetings and open records law and it only sites the law at the beginning and the end. In the middle, the Attorney General's document gives a good English language explanation of what it is. It would be a good and useful template to follow

for this handbook; it is good enough for the state and it is not written in legalese. Mr. Vomacka added that the handbook is too proscriptive or "Old Testament" and should be more "New Testament" i.e. helpful and about working together. The handbook is a very negative document and Mr. Vomacka does not think that kind of document works well with most of the people that the City anticipates serving on the boards and commissions. The handbook should encourage and motivate volunteers. Mr. Vomacka added that the book includes all of the material, but it is how it is present that is his concern; it is not very user friendly rather it is user hostile. Mr. Vomacka further stated that he totally supports the idea of matching the handbook up with a training session, but the book needs a major rewrite to shorten it and make it more user friendly. Mr. Vomacka commented that he has already provided two to three pages of a very general rewrite of some of it and it took about an hour to do. Mr. Vomacka again commented that the concept is great and the City needs to carry through on it and very quickly.

Mr. Chmiel commented that with any handbook or document again there is a certain amount of obligation to protect the City's liability by attempting to educate or provide complete information to people who have to rely on it. Not all of the committee members have had a lot of experience running public meetings and know the order and rules of meetings, which are very important, as well. Mr. Chmiel commented that the handbook might be a little wordy or difficult to understand, but a chairperson or whoever is conducting the meeting really needs that knowledge the way it is written because that is how it works. Mr. Chmiel further commented that he would not want to see some of the information eliminated to create a smaller document because at some point in time if a committee member is serving a three or four year term it may be valuable to them, but not necessarily in the beginning.

Mr. Moore suggested that if someone is interested in serving on a particular committee there would be an orientation by one of the members of Council on that committee to welcome the new committee member, give them the inspiration, and let them know the City is excited about their desire to serve as a volunteer.

Ms. Thompson commented that what she is hearing is that the handbook should reflect a more open attitude by encouraging people to participate, but the handbook has to establish the basis for the legal actions and is there a way to moderate it.

Mr. Schaeffer commented that he could take Council's comments overall and re-review the handbook and taking into account the comments, but to go through the whole document and rewrite it to be user friendly at 50 pages would be a huge undertaking.

Ms. Thompson offered to take sections of the handbook and break it up for review.

Ms. Belpulsi asked if the last 10 pages, which contain the glossary of parliamentary meeting terms, are needed.

Ms. Thompson confirmed that what Ms. Belpulsi was referring to was the glossary.

Mr. Vomacka commented that when he was reviewing the book that was the first section he wanted to eliminate.

Ms. Lairson commented that the glossary of terms could be used to refer to while reading the handbook.

Ms. Martin commented that when the Legal Committee met regarding the final draft of the handbook, she asked if the Committee was comfortable with the depth of the manual because she had concerns about it and thinks it could definitely be condensed and revised to be more user friendly.

Mayor Agenbroad commented that with respect to the concept of condensing the book, Council Members could e-mail their thoughts to Ms. Martin and she could use that input to try to condense it and come back with a revised draft.

Mr. LaDu asked if Ms. Martin had an editable copy. Ms. Martin replied no, she has a pdf, but Mr. Schaeffer's office has the copy that is being edited.

Ms. Belpulsi suggested forming a Council committee rather than have all seven members involved in the revisions to the handbook and submitting their own comments. The sub-committee could take the comments received during tonight's discussion and work with Ms. Martin and Ms. Thompson to produce a revised draft.

Mr. Chmiel commented that the Legal Committee has been filtering through all of the ideas up to this point to create the document being discussed tonight. Now, it looks as if the draft might be scrapped and the handbook rewritten in a whole new language.

Ms. Belpulsi asked what parts of the handbook does Council want to exclude from the book or what parts do people not need to know about.

Mr. Schaeffer asked if he could go through the handbook because it appears that some Council Members do not want to remove the procedural parts of the book such as how to convene a meeting, but maybe the last 10 pages are overkill and because those pages are not going to change they are either in or out, which would eliminate 10 pages.

Mr. Chmiel commented that the glossary is a good thing to have in the handbook for reference.

Ms. Thompson suggested that if Ms. Martin has ideas about how to condense the document then she can work with Mr. Schaeffer and present the final product.

Ms. Martin explained that when she originally started revising the City's existing committee handbook the idea was to have a promotional piece to recruit volunteers, but also to be used as a reference for committee members who are already serving. Ms. Martin commented that her initial thought was to have a piece to sent to people who are interested in serving on a committee, but not sure what it is all about or which committee they would like to serve on. Ms. Martin further explained that the most common question she gets is what types of committees there are to serve on and what do the people that serve on those committees do.

Ms. Thompson commented that she sees what Ms. Martin described as a different document. She stated that the proposed manual would be for people to use after they have been appointed to help them do what they have been charged to do.

Mr. Vomacka asked if that is the case then why does the book contain all of the information concerning committees such as terms, membership, etc.

Ms. Thompson explained that they tried to meld together the two purposes for the handbook and that was the purpose of the original handbook to inform people about the City's various committees and explained how to become for example a Tree Authority or Park Board Member, etc.

Ms. Belpulsi commented that if a person is serving on a board or commission it is very important for them to have an understanding of how the City operates by explaining what the City does and the different boards and commissions that are involved and what their responsibilities are. Ms. Belpulsi suggested that this may even be a document for the citizen academy.

Ms. Thompson summarized by stated that some are talking about using the handbook for people who have been appointed and Ms. Martin mentioned using it as a recruitment tool. Ms. Thompson suggested that either accept the handbook as the 50-page document and use it for both purposes or separate those two functions because they are completely different functions, one to recruit volunteers and the other to train volunteers. Ms. Thompson agreed that they both serve a purpose, but they might be able to separate the two and boil it down to a usable document. Ms. Thompson suggested that she, Mr. Schaeffer, and Ms. Martin could work

together on the draft based on this discussion and bring it back to Council and if it results in two different documents then that is a possibility, as well.

Ms. Martin commented that another staff member mentioned to her the possibility of two different documents and she was hoping to avoid two separate books.

Ms. Thompson commented that if the book is being used for two different purposes then they need two different tones. Ms. Thompson explained that if the City is going to follow up with a training session it would make sense to match something to that session.

Ms. Martin commented that it would simply be two books to update and print when any changes occur.

Ms. Belpulsi suggested that maybe the recruitment portion of the document is a brochure or tri-fold that provides an overview of the City boards and commission and used as a marketing tool and then the City could have an actual booklet that is more in depth for training purposes.

Mr. Pozzuto suggested that it could be done on the website as well too to include more information about the committees and send a link to interested volunteers.

Ms. Thompson commented that the marketing brochure document could be easily updated as changes are made to boards and commissions. The other training part of the document is comprised of legal matters and Ohio Revised Code and Ms. Thompson does not think that it would change much over the years; it is the law and unless the law changes that document will not have to be updated. Ms. Thompson commented that the marketing tool that the City would use to answer people's questions about committee service should not be more than one page and she thinks it could be worked out. Ms. Thompson further commented that if there are two publications she does not think that keeping up with them would be that difficult because, again, the training document would mostly like not change.

Ms. Lairson commented that she thinks the website is a great place to post all of the information concerning the various committees because there are already links to the committees on the website. Currently, when you open the link it just shows a list of the committee members, but does not describe the committee.

Ms. Thompson suggested that she, Mr. Schaeffer, and Ms. Martin work together to revise the draft and try to come up with a simple solution based on tonight's discussion that would not be difficult to maintain. Ms. Thompson offered to send the document to Council for further input. Again, Ms. Thompson stated that the training portion of the document would be more in depth and precise.

Ms. Martin commented that the City has events for the public throughout the year and the piece used to recruit or invite people to volunteer on City boards and commission could be placed out during those events to encourage people to apply for open seats.

Mayor Agenbrood asked if there were any objections to Ms. Thompson's suggestion that she, Mr. Schaeffer, and Ms. Martin reconvene to work further on this project. There were no objections.

Mr. Vomacka asked if someone could send him a pdf or other electronic version of the draft handbook because he has a lot of comments regarding specific sections, but cannot submit them in handwritten form.

Ms. Martin offered to send the pdf of the draft handbook to all Council Members for further input.

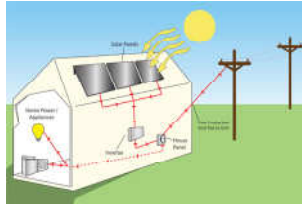
ITEM 4. PRESENTATION.

–Solar Project at Parks – Chris Pozzuto, Assistant City Manager.

Mr. Pozzuto made the following presentation to Council regarding the installation of solar panels to generate electricity at City parks:

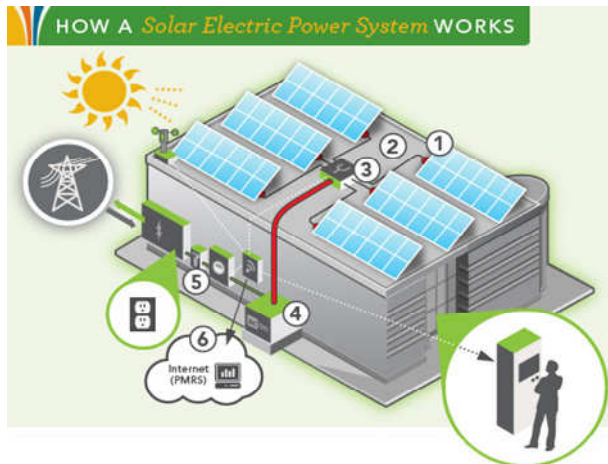


PARK SOLAR POWER PROJECT



BACKGROUND

- Solar Electric Power (or photovoltaic power) demand has grown 20-25% per year over the past 20 years.
- Three main reasons:
 - Increased efficiency of solar cells
 - Technology Improvements
 - Decreased costs of manufacturing
- A solar power system can reduce electric energy consumption from the traditional utility by 75% and in some cases eliminate the electric bill completely.
- A solar power system can be an annual revenue source.
- Solar power is less harmful to the environment and a common “green” energy alternative.



HOW A SOLAR SYSTEM CAN GENERATE REVENUE

- Solar Renewable Energy Credits (SRECs)
 - Credits created with the production of one megawatt-hour of electricity.
 - Typical revenues are \$250 per SREC.
- Reverse Net-metering
 - The solar system is connected to the traditional utility and when creating solar power, will actually cause the utility's meter to run in reverse.
 - Thus, the utility is “purchasing” electric power from the solar system.
- On May 1, 2008, Ohio SB 221 was signed which mandated that by 2025, at least 12.5% of electricity sold, must be generated by renewable energy.

CITY'S SOLAR SYSTEM COST

- Total Project Cost - \$189,135
 - Includes 129 solar panels for 5 park facilities
- State of Ohio Grant - \$93,170
- Grants from Duke Energy and the Rotary Club of Springboro for total of \$4,500.
 - **Total Net Project Cost - \$89,842**
 - (In discussions for additional grants from Waste Management and Lorenz & Williams)
- Total Current Electric Bill - \$5,500 per year (approximate)
- Annual Projected Utility Savings - \$4,250 per year (77% reduction)
- ROI – 5.2 years; Solar panels are warranted for 25 years
- 43 SRECs created per year - \$10,500 per year
- Icon Solar Power of Cincinnati is the lead contractor
 - Certified installer by State of Ohio

PROJECT TIMELINE

- Two Phase Project:
 - Phase I – Community Park – Restroom/Shelter B – May 2010
 - Phase II – Clearcreek Park & North Park Concession Stands and Shelter – 2011
- **Three items must occur before Phase II is initiated in 2011:**
 - 1) Grant of \$93,170 from State of Ohio must be obtained and secured by Icon.
 - 2) City must appropriate funds for the project in 2011 (\$179,685 – Initial Net Cost of \$86,515 with state grant).
 - 3) Icon will provide written guarantee that solar system will provide at least 40 SRECs per year.

In addition to the information presented on the slides, Mr. Pozzuto made additional comments as follows:

Mr. Pozzuto commented that he was happy to present this information on behalf of the Park Board. The purpose behind the project is to outfit the City's five parks facilities with solar power. Mr. Pozzuto further commented that the newer solar technology keeps costs down because of the smaller dimensions of the solar panels and even roof shingles are being used as solar panels. To add to the three main reasons why the demand for solar power has grown over the last twenty years commercially and residentially, Mr. Pozzuto explained that the fourth reason is that federal and state grants have increased astronomically and both governments are pushing renewable energy options such as solar, wind, etc.

Mr. Pozzuto described how the solar power system works according to the picture diagram in the third slide. Mr. Pozzuto explained that the panels face south to collect the most energy and all of the City's park facilities are oriented north/south making the panels easy to install. Mr. Pozzuto further explained that the system will use both solar power and the regular electric utility, which will still be hooked up to Duke Energy; therefore, if the sun is not shining the electric utility will override the solar system and generate the needed energy. A Performance Monitoring Reporting System measures and monitors all of the electricity generated by the system. The system tracks weather and generates reports to an internet link, which collects the information and displays the amount of energy the solar system is producing. The performance monitoring site will be linked to the City's website and the public can click the link to review the reports and it can serve as an educational tool, as well. Mr. Pozzuto commented that one of the Springboro Rotary Club's main goals is to have an educational component as part of any of their service projects. The club was excited about the educational component of the solar system project as an educational process and they donated money toward the project and can educate the public regarding how solar power works, how much energy the solar power system is producing, and how it can reduce electric bills.

Mr. Pozzuto explained that the solar power system will generate revenue by creating Solar Renewable Energy Credits or SRECS. SRECS are measured as follows: for every megawatt of power generated by the solar power system one SREC is created. Typically, revenues on the open market from once SREC are \$250.00 per credit generated. Mr. Pozzuto further explained that the solar power system is connected to the electric utility by a reverse meter and whenever the solar system is generating power it actually makes the Duke Energy electric meter run backward, thereby creating the credits and the public utility company is actually purchasing power from the City. Mr. Pozzuto added that it is very expensive for the power companies to build the facilities they would need to generate the 12.5%, which must be generated by renewable energy. Therefore, the power companies are trying to get credits from anyone that is generating a renewable energy to meet the 12.5% required by Ohio Senate Bill 221 passed in 2008. Duke and DP&L buy these renewable energy credits from all over the country on the open market, not just from people generating the renewable energy. Certain brokers buy SRECS from smaller producers like the City and pool the credits. The City will contract with a broker who will buy the City's credits and sell them on the open market and hopefully earn a little more than the \$250.00 per credit that is typical for this area.

The total initial project cost is \$189,135. The State of Ohio grant will cover \$93,170 of the total cost and the City has already received \$4,500 in grant monies toward the project from Duke Energy and the Springboro Rotary Club. The net cost for the City will be \$89,842. Mr. Pozzuto commented that the cost savings of a 77% reduction in energy costs will actually be more like 89% as a result of the shading analysis. Mr. Pozzuto briefly explained that a picture is taken of the sun's shade at a moment in time and the data is loaded into a program, which determines the amount of shading. If the solar power system works as it should, the City should be able to eliminate all electric costs at park facilities, and generate \$10,500 per year in revenue. If the revenue and grants are taken into account minus the costs of the system, the ROI (return on investment) in 5.2 years. The solar panel warranty is for 25 years. Ultimately, the City should be able to generate electricity for the next 25 years, thus reducing costs and generating revenue. In order to receive the grant from the State of Ohio, the City has to actually work with a state

certified installer and Icon Solar Power is state certified and was recommended by Saturn Electric, which is a local company that did most of the electric work in the City building. The two companies have worked together to prepare the proposals for the solar power system.

The first phase of the project is the Community Park Restroom and Shelter B scheduled for May 2010. However, the solar panels are already in place at Community Park. Mr. Pozzuto explained that they were going to wait until May, but the installer had a cancellation and they decided to go forward with the installation. Mr. Pozzuto explained that they made the decision to go forward with the installation sooner because the first phase of the project was only \$9,500, which is under the amount which requires a legislative act i.e. Council approval. Taking into account all of the net costs and grants, the first phase only cost the City \$225.00. Mr. Pozzuto encouraged Council to take a look at the panels at Community Park. Mr. Pozzuto further explained that Phase II of the project would take care of the other four facilities at the Clearcreek Park and North Park concession stands and the Lions Shelter at North Park. Legislation will be presented at the Council Meeting on May 20 to approve the contract for the second phase of the project. However, three requirements must be met to protect the City before proceeding with Phase II. Icon Solar Power must secure and obtain the grant of \$93,170 from the State and provide documentation. The City must appropriate funds for the project in 2011. Mr. Pozzuto commented that for the remainder of the project in 2011, with budgets tight they wanted to make sure they had a better outlook on 2011 before they committed to the project and to ensure that Council would feel comfortable appropriating these kinds of monies for this kind of project. If Council is not comfortable appropriating the money when budgeting for next year then the City can back out of Phase II of the project. Finally, Icon has to provide a written guarantee that this system will provide at least 40 SRECS because part of that net cost is the revenue the City is going to generate from the system. If Icon will not guarantee 40 SRECS per year, which would generate the \$10,500/year in revenue, then the City would not go forward with Phase II of the project. Mr. Pozzuto concluded his presentation and offered to answer any questions.

Mr. Chmiel commented that Icon Solar made a presentation about a month ago to the Park Board and it was really well done. Mr. Chmiel asked if Council felt it would be beneficial to hear a presentation by the company and how their company works. Mr. Chmiel added that the company is very unique, as it is a all women, minority owned company.

Mr. Pozzuto also commented that one of the options was to have a battery backup on the system, but after looking at the cost analysis it really did not make any sense to spend any more money since the facilities are already connected to the electric utility and are used mostly during the day since the parks are closed at night. However, these systems do have the option of a battery back up to store the power to generate when needed.

Ms. Belpulsi asked if the panels are durable. Mr. Pozzuto answered that the panels will be exposed 24/7, 365 days/year and are guaranteed for 25 years. Mr. Pozzuto explained that the panels are hail proof to a certain wind speed, etc. The only maintenance would be to spray them off about every six months, but the rainwater usually takes care of that.

Mr. Vomacka asked if there would be any problems with vandalism. Mr. Pozzuto answered that they would have to wait and see. Mr. Pozzuto pointed out that the panels are on the roof top and he does not know how anyone would get up there to access them.

Ms. Thompson asked if the shut off meter on the outside of the building is surrounded by a cage. Mr. Pozzuto answered that all of the equipment is locked inside by the electrical panel.

Ms. Belpulsi asked if they had thought about using solar power on the City building. Mr. Pozzuto answered that there are a lot of applications for this type of system. A system like this for the City building would be much more expensive. Mr. Pozzuto discussed possibilities with Ms. Thompson, but they would like to see how this more minor application works first as a gauge, but this power system has applicability all over the City.

In reference to the 40 SRECS per year guarantee, Mr. LaDu questioned that the estimates shown were figured with 43 SRECS per year. Mr. Pozzuto explained that the 40 SRECS does not include what would be generated by Phase I of the project; Phase I is considered a separate project.

Mr. LaDu confirmed that the estimated SRECS plus the Duke Energy bill reductions is what was used to determine the ROI. Mr. Pozzuto answered yes.

Mr. Vomacka pointed out that there was a mathematical error in Mr. Pozzuto's calculations on slide 5.

Mayor Agenbroad complimented Mr. Pozzuto on the great job he did on this project and thanked him for his presentation.

Mr. Pozzuto asked if Council would want a representative from Icon Solar Power to present this project to them before the next Regular Meeting; it would be about a 30-minute presentation. It was the consensus of Council that an additional presentation was not needed.

At this time, Ms. Thompson commented that Duke Energy has offered for Council's consideration a Consumer Choice Program. Ms. Thompson explained that there is no need for any legislative action or no valid action. Duke Energy would simply like the City to endorse the program by letting residents know that they have an option, which is a discount on electric or a fixed price per kilowatt. The program originates from the retails sales division of Duke Energy. The City could also save a significant percentage annually on electric over three years in the program.

Mr. Chmiel asked how the City would endorse this program. Ms. Thompson explained that it would probably be a letter that both Duke Energy and Springboro endorse offering the community a choice of options.

Ms. Thompson stated that she would provide Council with materials and information regarding the program on May 20.

ITEM 5. LEGISLATIVE AGENDA. –Two legislative agenda items are slated for the May 6 Regular Meeting.

- 1) **ORDINANCE: SECOND READING.** AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SPRINGBORO, OHIO, AND REZONING APPROXIMATELY 1.99 ACRES OF LAND AT 1755 SANDY COURT FROM (T)R-1, CLEARCREEK TOWNSHIP RURAL RESIDENCE DISTRICT, TO R-2, CITY OF SPRINGBORO LOW-DENSITY RESIDENTIAL DISTRICT.

No discussion.

- 2) **ORDINANCE: FIRST READING.** AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF SPRINGBORO, OHIO.

Ms. Martin requested that Council waive the second and third readings of this ordinance in order to expedite the annual update of the codebook/2010 Replacement Pages will be distributed in May.

ITEM 6. CITY MANAGER. –Issues/Reports.

Springboro Citizens Academy: *Ms. Thompson referred to the proposal she distributed to Council regarding a Citizen's Academy and proposed to hold the first session in the fall. Ms. Thompson commented that the more people the City can educate regarding local government the better. Ms. Thompson asked Council to forward to her via e-mail any input or comments that they may have regarding the program.*

Springboro Pointe Merchants Meeting: Ms. Thompson announced that a meeting has been scheduled to meet with the merchants of the Springboro Pointe Shopping Center on Tuesday, May 25 at 8:00 AM in the Community Room. The purpose of the meeting is to discuss parking solutions for customers who are dropping off/picking up from or making deliveries to the various businesses in the shopping center. Ms. Thompson, Mr. Pozzuto, Police Chief Kruithoff, City Business Retention Specialist Nick Motto will attend to facilitate the meeting and answer questions. The shopping center owner, Dick Rentz, has also been invited to attend.

Social Media Information: Ms. Thompson recently attended a social media in the public sector seminar, which focused on the legal aspects of governments having a social media presence on-line and the need to have policies governing the use of social networking sites. For example, if the City published a promotional banner ad on Facebook or Twitter and the content of the site was inappropriate, it would reflect on the City as one of the site participants. However, the City could offer the option of having people who would like to receive information to sign up for that service.

Austin Interchange Permanent Financing: Ms. Thompson reported that the date of the ribbon cutting for the Austin Interchange has yet to be determined; the date is being coordinated with the Governor's schedule. The interchange will not be open until the ramps are completed and they will not open the ramps until they have a certain comfort level that the CFI (Continuous Flow Intersection) is working properly. Once the interchange is open, they will begin working on the Pennyroyal Bridge. Ms. Thompson commented that the steel for a second building is being constructed, which will be the Teradata Building.

As an FYI, Mr. Vomacka commented that the Federal Highway Administration has changed the name of the CFI (Continuous Flow Intersection) to ALT (Advanced Left Turn) intersection.

Mr. Chmiel inquired regarding the status of the proposed bicycle race. Ms. Thompson answered that she informed the race coordinator that there would be a problem using the proposed route due to the construction project on E. Mill Street and there have been no further communications.

Mr. Moore commented that there are reasons that they have to hold the race on that date in June and they are not able to reschedule the date.

Southbound Exit Ramp Project at I75/SR73: Ms. Thompson will present the preliminary legislation required by ODOT for the completion of the south bound exit ramp project at I75 / SR73 at the May 20 Council Regular Meeting. Also, Ms. Thompson verified that the original agreement with the City of Franklin still stands, which states that Springboro and Franklin will share the local cost to construct the ramp. The local share is \$154,000, which is a good deal for both jurisdictions. Ms. Thompson also asked if Council had any objections to Mr. Schaeffer proceeding with eminent domain to obtain the BP Station property on the north side of SR73 at the interchange in preparation for future considerations for a northbound entrance ramp. There were no objections of Council.

Executive Session: Ms. Thompson requested an Executive Session, following the Work Session discussion, to discuss the appointment of a public official.

Mr. LaDu motioned to enter Executive Session under R.C.121.22(G), following the Work Session discussion, to discuss the appointment of a public official. Mr. Chmiel seconded the motion.

No discussion.

VOTE: LaDu, Yes; Moore, Yes; Vomacka, Yes; Lairson, Yes Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes. [7-0]

Mayor Agenbroad asked if there were any other staff reports. There were no other staff reports.

ITEM 7. CLERK OF COUNCIL. –Issues/Reports.

Calendar Update: The Bicycle and Pedestrian Advisory Committee will meet twice this month on May 10 and 24. The Bicycle and Pedestrian Advisory Committee Bike Swap will be held on Saturday, May 15, 10:00 AM to 2:00 PM at North Park. Memorial Day will be observed Monday, May 31; whereby, the City Offices will be closed. The 67th District State Representative, Peter Beck, will hold office hours/town hall meeting for district continuants on Monday, May 24 from 5:30-7:00 PM in Council Chambers. The 3rd District U.S. Representative office hours will be held on Friday, May 28, 1:00-2:00 PM in Council Chambers.

Southwest Ohio Legislative Luncheon: The Southwest Ohio Legislative Luncheon will be held tomorrow, Friday, May 7. All Council registrations have been confirmed.

2010 Dayton Region's Legislative Day in Columbus: The 2010 Dayton Region's Legislative Day in Columbus will be held on May 25, 9:00 a.m.-1:30 p.m. at The Athletic Club of Columbus. The deadline to register is May 21. Ms. Martin will forward the registration form to Council as soon as she receives it.

Joint Meeting with Clearcreek Township Trustees: Ms. Martin commented that a tentative date of Thursday, July 22 at 5:30 PM (Community Room) has been reached; however, Township Trustee Chairman Ed Wade is in the process of confirming the date with the other Trustees.

State Required Public Records Training: Ms. Martin distributed a hard copy of the public records training presented by the Attorney General's Office on April 9 that she attended on behalf of City Council. As mentioned at the last Work Session, there were no significant changes in the state public records and open meetings law, but Ms. Martin encouraged Council Members to review the handout and follow up with her regarding any questions or concerns.

ITEM 8. CITY COUNCIL. –Issues/Reports.

Mr. Vomacka – No issues/reports.

Ms. Lairson – Ms. Lairson reported that Community Service Board Members Jim Marsh and Jeanne Porter have resigned due to personal and professional commitments.

Mayor Agenbroad asked if Ms. Martin should advertise the two seats or if Council would like to consider the current list of applicants interested in committee service.

Ms. Lairson recommended using the list of applicants considered during the last round of board appointments. There were no objections to reviewing a list of active applicants for the two open seats on the Community Service Board.

Ms. Belpulsi – Ms. Belpulsi will present a Planning Commission report at tonight's Regular Meeting under Reports.

Mr. Moore – No issues/reports.

Mr. LaDu – No issues/reports.

Mr. Chmiel – No issues reports.

Mayor Agenbroad – Mayor Agenbroad reminded Council that the following presentations would take place at tonight's meeting under Presentations: Library Director Anita Carroll will provide Council with a library update and Mayor Agenbroad will present a proclamation in recognition of Police Memorial Week. Also, Mayor Agenbroad will ask for a motion to accept the resignations of Jim Marsh and Jeanne Porter from the Community Service Board at tonight's Regular Meeting.

At approximately 6:26 PM, Council entered Executive Session, under RC121.22(G), to consider the appointment of a public official.

With no objections, City Council exited Executive Session at approximately 6:50 PM; whereby, no votes were taken.

ITEM 9. ADJOURNMENT. *With no further discussion, Mayor Agenbroad adjourned the May 6, 2010 City Council Work Session at approximately 6:50 PM.*

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, MAY 6, 2010

7:00 PM

COUNCIL

John Agenbroad, Mayor

Jim Chmiel, Deputy Mayor Marie Belpulsi
Tom LaDu Sheila Lairson
Bruce Moore David Vomacka

CITY STAFF

Chris Thompson, City Manager
Chris Pozzuto, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting to order on Thursday, May 6, 2010 at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

ITEM 3. ROLL CALL. Agenbroad, Present; Belpulsi, Present; Chmiel, Present; LaDu, Present; Lairson, Present; Moore, Present; Vomacka, Present. Staff: Ms. Thompson, Mr. Pozzuto, Mr. Schaeffer, Ms. Martin were present.

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF APRIL 15, 2010.

Mr. LaDu motioned to approve the minutes of the City Council Work Session and Regular Meeting of April 15, 2010, as submitted by the Clerk of Council. Mr. Vomacka seconded the motion.

No corrections.

VOTE: Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; LaDu, Yes; Moore, Yes; Vomacka, Yes. [7-0]

ITEM 5. PRESENTATIONS: ANITA CARROLL, LIBRARY DIRECTOR – SPRINGBORO LIBRARY UPDATE – Ms. Carroll's comments are summarized as follows: Ms. Carroll acknowledged that the Library Board sent a letter thanking the City for its contribution to the Library last year, but she wanted to personally thank City Council for the fiscal support the Library received from the City. Ms. Carroll also wanted to briefly provide some examples of how the City's contribution of \$50,000 helped the Library at the end of last year. Ms. Carroll explained that the Library passed the levy last November, but did not begin receiving the proceeds from that levy until about two weeks ago. Ms. Carroll further explained that the PLF (Public Library Fund) is down 16.8% this year making it a tough year for libraries, especially those that do not have levy funding. The City's financial support helped the Springboro Library restore its regular hours in December of 2009; it also helped restore the Library's material purchasing i.e. helped to purchase new items for Library patrons to check out and helped to continue the Library's outreach to pre-schools, daycare centers, and Head Start programs. The

Library was also able to maintain current staffing levels and add a part-time person in Springboro during a critical time period when they lost a number of staff members. Ms. Carroll reiterated that the Library is extremely grateful to the City for helping maintain operations until they received the levy proceeds. Ms. Carroll commented that this year's Library theme is "Change," and the Library plans to replace every public computer at the Springboro branch. The existing computers are very old and only a few still work. The plan is to replace the 8 existing internet terminals at Springboro with 14 to 16 new computers connected to the internet for the public to use in the next couple of months. They also want to upgrade the connection to fiber to increase the speed of the service. The Library has a larger materials budget this year and can be much more responsive to what people might want e.g. if an item is in high demand, they can purchase more than one copy. Also, the Library is marketing to expand its homebound delivery program. There are a number of people in the community who cannot get to the Library and the Library will deliver to them. This program was suspended because they were not sure if they could spare the staff time, but now they can. The Library is also reexamining its on-line and downloadable material. This service has boomed in the last couple of years and they are going to expand the Library's service to include a program, which is similar to Rosetta Stone and provides on-line learning access to over 90 languages including ESL (English as a Second Language) languages and an on-line legal forms database. Ms. Carroll commented that legal forms are frequently requested and she is happy with this product because it is up to date and specific to Ohio. In addition, they are going to add a couple of early literacy computers. There are not a lot of child friendly computer services in the Library and they hope to add three of these computers in each location. Basically, they would be non-internet terminals with 45 different learning programs across 7 different curriculums for children age two to ten. The early literacy computers will be funded as part of a gift from the estate of Mary Eichholz, who served on the board when the Springboro Library or the addition was built and was a big supporter of the Library. Ms. Carroll also announced that the Springboro Library Branch Manager Phyllis Hubbard has left the Library. Ms. Carroll explained that Ms. Hubbard relocated to Atlanta when her husband was transferred with NCR, but she was not happy leaving this position because she loved her job and loved the City. Ms. Carroll encouraged Ms. Hubbard to apply for a job at a county public library in suburban Atlanta, which is in an excellent library system and was Library of the Year in 1999. Ms. Carroll further explained that Ms. Hubbard applied and the Library hired her right away, upgraded a position for her, and gave her a week to report; thus, Ms. Hubbard left on short notice, but with their blessing because they wanted her to have a job she would love. Ms. Hubbard's position is currently vacant, but if City Council has any ideas about what they would like to see in a new branch manager please let her know; they would love to hear any input. The Springboro Library has never had a branch manager besides Ms. Hubbard since it was built. The plan is to complete the job description this month and have the position filled by the end of summer. Ms. Carroll also thanked Mr. Pozzuto and Construction Inspector Mark Eller for their help and quick response to a complaint. Ms. Carroll explained that the Library received a complaint from a group of senior members of the community. The Clearcreek Gardeners group meets monthly at the Library and they expressed some concern about the placement of the wheelchair ramp with respect to the configuration of the new parking lot i.e. the ramp was further away from the new handicap parking spots. The complaint was communicated to Mr. Pozzuto and he immediately responded. Ms. Carroll was able to report to the Clearcreek Gardeners at their last meeting that the ramp would be relocated to accommodate the handicap parking spots and the group was very pleased. Ms. Carroll added that the group reacted by stating that this is the way government is supposed to work; we have a need and it gets filled. Also, it showed that the City cares about Library service. Ms. Carroll offered to answer any questions or address any comments of Council.

Mayor Agenbroad commented that the City cares a lot about the Library and what it offers the community and thanked Ms. Carroll for all of her efforts.

Ms. Carroll reiterated that she is glad the Library is valued in the community, as she has worked in other communities where it is not.

Ms. Lairson commented that, at one point, the Community Service Board discussed the outreach program for residents who could not get to the Library and had talked about coordinating with the Library to let those people know what the committee can do as far as providing other services needed by those homebound residents. Mr. Lairson commented that she would like to discuss this further with Ms. Carroll.

Ms. Carroll suggested setting up a meeting because the homebound program is in place now and being promoted at senior group events, the YMCA health fair, etc. Ms. Carroll would like to work with Ms. Lairson to get the word out about those services.

POLICE MEMORIAL WEEK PROCLAMATION – Mayor Agenbroad presented a proclamation in recognition of Police Memorial Week, May 9-15, 2010. Sergeant Todd Turpin received the proclamation on behalf of the Springboro Police Department. (Mayor Agenbroad and Sergeant Turpin met at the podium for the presentation.) On behalf of City Council, Mayor Agenbroad commended the Springboro Police Department and the officers of law enforcement for all they do. (Sergeant Turpin greeted City Council with a handshake to conclude the presentation.) (A copy of the proclamation is attached for the record.)

ITEM 6. LEGISLATION: City Council held a Work Session at 5:00 PM tonight for approximately one hour and 26 minutes to discuss the draft City Board and Commission Handbook proposed by the Legal Committee and the following legislation as well as other City business. During the Work Session, Council entered Executive Session for approximately 24 minutes to consider the appointment of a public official; whereby, no votes were taken.

1) **ORDINANCE: SECOND READING.** AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SPRINGBORO, OHIO, AND REZONING APPROXIMATELY 1.99 ACRES OF LAND AT 1755 SANDY COURT FROM (T)R-1, CLEARCREEK TOWNSHIP RURAL RESIDENCE DISTRICT, TO R-2, CITY OF SPRINGBORO LOW-DENSITY RESIDENTIAL DISTRICT," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This is the second reading of an ordinance amending the official zoning map of the City of Springboro and rezoning approximately 1.99 acres of land at 1755 Sandy Court from (T)R-1, Clearcreek Township Rural Residence District to R-2, City of Springboro Low-Density Residential District. City Planner Dan Boron presented information concerning this rezoning at a public hearing on April 15. This ordinance represents a request to rezone from The Harover Family, who wish to change their property's zoning from (T)R-1 to R-2 within the City of Springboro on Sandy Court. The City's R-2 district allows up to four units per acre, but because of the property's limited frontage and limited access this particular parcel would not be able to be developed at the maximum density; it will actually be a two home site when it is constructed. Again, the application to rezone was filed by the property owners, who are The Harovers. The City requested that the owners rezone this property to eliminate one more parcel of township zoning within the City limits, which the City customarily tries to do. The Planning Commission recommended this rezoning for approval at their Formal Meeting on February 24, 2010.

No action required.

2) **ORDINANCE O-10-10: FIRST READING.** AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF SPRINGBORO, OHIO," was read by the Clerk of Council. Ms. Martin's comments are summarized as follows:

This is the first reading of an ordinance approving the City's annual code update. The purpose of this legislation is to approve for inclusion all of the legislation adopted by Council over the last year into the City's codebook, specifically legislation adopted by Council between February 19, 2009 and March 4, 2010. As always, this ordinance also approves and adopts amendments to the Traffic and General Offenses Codes enacted by the State General Assembly during the same time period. Over the past year, local and state amendments involved changes to 130 pages of the City's codebook including amendments to the Administrative and Planning and Zoning Codes and the City's fee schedule for permits and services through March 2010. When this ordinance is approved, all versions of the code will be officially updated through March 4 of this year with the 2010 Replacement Pages in both printed and electronic forms. Ms. Martin requested that Council waive the second and third readings of this ordinance in order to proceed with the codebook updates in May.

Ms. Belpulsi motioned to suspend the rules and waive the second and third readings of this ordinance. Mr. Chmiel seconded the motion.

No discussion.

VOTE: LaDu, Yes; Moore, Yes; Vomacka, Yes; Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes. [7-0]

Mr. LaDu motioned to adopt Ordinance O-10-10. Ms. Lairson seconded the motion.

No discussion.

VOTE: Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; LaDu, Yes; Moore, Yes; Vomacka, Yes; Lairson, Yes. [7-0]

ITEM 7. REPORTS: Mayor's Report – The Bicycle and Pedestrian Advisory Committee Bike Swap will be held on Saturday, May 15, 10:00AM to 2:00PM at North Park. Memorial Day will be observed Monday, May 31 with a parade; details will be forthcoming. Former School Board Member Doug Buchy is the Grand Marshal of this year's Memorial Day Parade and will be honored for his years of service in the Navy. The next City Council Work Session and Regular Meeting will be held on Thursday, May 20, 2010 beginning with the Work Session at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers, as scheduled. The Finance Committee will meet on May 20 at 5:30 PM in Council Chambers, as well.

City Manager's Report – Ms. Thompson reported that in the Dayton Business Journal the ratings for public municipally held golf courses was recently listed and Heatherwoode Golf Course has had the number one rating for the past three to four years; however, Heatherwoode is ranked number 11 on this year's list. Some residents questioned the fact that Heatherwoode went from number 1 to number 11 in one year. Mr. George Mourouzis, a resident, confirmed for Ms. Thompson what she had already confirmed by talking to golf course representatives from other communities and Heatherwoode's General Manager that this rating was strictly due to a slope difficulty rating; the rating has nothing to do with the service or the condition of the golf course. The USGA added a third category to the former ratings, which is a difficulty rating. Heatherwoode Golf Course went from number 1 to 11 because it is not the most difficult course in the area, which of course is great for recreational golfers. Ms. Thompson commented that she was not sure if Council was being approached about the issue, but she assumed they would be at some point and wanted to inform them of the reason behind the rating. Ms. Thompson concluded her comments by thanking Mr. Mourouzis; in his words, Heatherwoode is the best.

Committee Reports –

Mr. Vomacka – No reports.

Ms. Lairson – Community Service Board – Ms. Lairson reported that she received notice that two members of the Community Service Board, Jim Marsh and Jeanne Porter, have submitted their resignations; they can no longer commit their time to the board for personal reasons.

At this time, Mayor Agenbroad asked for a motion to accept the resignations of Jim Marsh and Jeanne Porter from the Community Service Board, with a vote of thanks.

Ms. Lairson motioned to accept the resignations of Jim Marsh and Jeanne Porter from the Community Service Board, with a vote of thanks. Mr. Vomacka seconded the motion.

No discussion.

VOTE: Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; LaDu, Yes; Moore, Yes; Vomacka, Yes. [7-0]

Ms. Belpulsi – Planning Commission – The Planning Commission held a Formal Meeting on April 28 in Council Chambers to take action on the following items: Site Plan Review – 850 West Central Avenue, Taco Bell exterior renovations [APPROVED]; Final Development Plan – 477-485 North Main Street, reuse of existing building/site, which is the former L & L Plumbing Building [APPROVED]; Landscape Plan – 620-626 North Main Street, Wade Insurance office building [APPROVED]; Record Plan, Right-of-Way Dedication – Pennyroyal Road [APPROVED]. In addition, the Planning Commission Work Session scheduled for May 12 at 7:00 PM in Council Chambers has been canceled due to a lack of agenda items.

Mr. Moore – No reports.

Mr. LaDu – No reports.

Mr. Chmiel – No reports.

ITEM 8. OTHER BUSINESS. Mayor Agenbroad asked for a moment of silence in memory of Joseph Koussa, who attended many Springboro Council meetings as a guest over the years and tried to do good for everyone. (A moment of silence was observed.)

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. No final Council or Manager comments.

ITEM 10. GUEST COMMENTS. No Guest comments.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

ITEM 12. ADJOURNMENT. Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting. Mayor Agenbroad wished all Mothers a happy Mother's Day!

Ms. Belpulsi motioned to adjourn the meeting; whereby, the Thursday, May 6, 2010 Springboro City Council Regular Meeting was adjourned at approximately 7:20 PM. Mr. Vomacka seconded the motion.

VOTE: Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel; Yes; LaDu, Yes; Moore, Yes; Vomacka, Yes. [7-0]

—MEETING ADJOURNED—

John H. Agenbroad

John H. Agenbroad, Mayor

Presiding Officer

Lori A. Martin, Clerk of Council