

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, JUNE 16, 2011

6:00 PM

COUNCIL

John Agenbroad, Mayor
Tom LaDu, Deputy Mayor **Marie Belpulsi**
Jim Chmiel **Sheila Lairson**
Bruce Moore **David Vomacka**

CITY STAFF

Chris Thompson, City Manager
Chris Pozzuto, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, June 16, 2011 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. ATTENDANCE.** Council: David Vomacka was absent. Staff: Ms. Thompson, Mr. Pozzuto, Mr. Schaeffer, and Ms. Martin were present.
- ITEM 3. LEGISLATIVE AGENDA. –Four legislative agenda items were reviewed for June 16.**
- 1) **ORDINANCE: THIRD READING.** AN ORDINANCE AMENDING SECTION 1264.15(B), ED, EMPLOYMENT CENTER DISTRICT, PERMITTED USES GENERALLY.

No discussion.
 - 2) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BARRETT PAVING MATERIALS, INC FOR THE “2011 STREET RESURFACING & CONCRETE WORK” PROGRAM.

No discussion.
 - 3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN THE NATIONAL LEAGUE OF CITIES (NLC) PRESCRIPTION DISCOUNT CARD PROGRAM.

No discussion.
 - 4) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE A PRE-APPLICATION TO THE STATE OF OHIO TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION ISSUE II FUNDING FOR THE PROJECT YEAR 28/FISCAL YEAR 2014.

No discussion.

ITEM 4. CITY MANAGER. –Issues/Reports.

Executive Session: Ms. Thompson requested an Executive Session, following the Work Session discussion, for the purpose of discussing pending legislation.

City Facebook Page: Ms. Thompson commented that she provided Council with a copy of the proposed Social Media Policy to coincide with the new City Facebook page. The policy is a combination of the best policies that the City has reviewed from other jurisdictions. Ms. Thompson stated that after speaking to other jurisdictions that have started Facebook pages, she feels very comfortable with this policy. Ms. Thompson further stated that the page cannot and will not become a blog.

Mr. Pozzuto presented the Facebook page for Council to review. (A copy of the Facebook page screen is attached for the record and reference.) He explained that TJ White from the Center for Local Government created the page for the City.

Ms. Thompson commented that this type of Facebook page would not have "friends;" it would have "fans."

Ms. Belpulsi asked what the City would publish on the Facebook page.

Ms. Thompson explained that the page would be used to provide information to residents such as Council meeting schedules, concert schedules, recycling information, road closings, etc.

Mr. Chmiel asked if people would be able to comment on the page.

Ms. Thompson explained that people could comment, but it is controlled content. She further explained that certain words could actually be "contented" out.

Mr. Chmiel asked if the page is live allowing anyone to post a comment without the City knowing.

Ms. Thompson answered yes, the page is a live site and comments would be displayed immediately. Ms. Thompson explained that comments could be deleted, but the City would want to avoid doing that as it could become a freedom of speech issue.

Ms. Belpulsi asked if the Law Director has reviewed the Social Media Policy.

Mr. Schaeffer replied yes, he has reviewed the policy.

Ms. Belpulsi confirmed that it is stated in the Policy that the Content Manager, which she assumed would be Mr. Pozzuto, can remove content from the page for an appropriate reason.

Mr. Chmiel asked if residents could post comments pertaining to controversial issues in the City such as upcoming legislation on the Facebook page.

Ms. Thompson answered yes, residents could comment on specific issues, but comments are supposed to be restricted to the topics the City has posted on the page.

Mr. Moore asked if Ms. Thompson was concerned about how much time this page would take to maintain.

Mr. Pozzuto stated that it would not take a lot of time to maintain because of the way the page is set up; it should only take about ten minutes per week. Mr. Pozzuto further stated that there is a lot of static information on the page that would not change.

Ms. Thompson stated that one of the ways she wanted to use the page was to get real-time information to residents in the event of a road or interstate closure for example.

Mr. Chmiel asked if you are a "fan" and a new post is made, would you be notified that a new post exists.

Mr. Pozzuto confirmed that a "fan" would receive an alert via e-mail or cell phone.

Ms. Thompson stated that if the Facebook page does not work, it will be removed. Ms. Thompson further stated that Department Directors would also be educated to be sure they get information that needs to be published on the Facebook page to the Content Manager, who is Mr. Pozzuto. Finally, Ms. Thompson stated that if Council agrees that the policy, guidelines, and appearance are acceptable, the content will be added and the Facebook page will go forward.

It was the consensus of Council to proceed with the proposed Facebook page for the City. Ms. Thompson and Mr. Pozzuto will prepare to launch the Facebook page.

Dayton Development Coalition Membership: Ms. Thompson commented that she has shared an article with Council concerning the potential of the JobsOhio Program to have regional centers and regional partners to distribute state funds for Economic Development purposes. Ms. Thompson referred to a recent article (Cleveland Business News, June 7, 2011, titled "JobsOhio plan envisions regional partners") she sent to Council for review, which mentioned the regional centers that would be established; the Dayton Development Coalition being one of them. Ms. Thompson mentioned that Council recently discussed a Dayton Development Coalition membership. Ms. Thompson explained that if Council decides to become a member of the Coalition, Springboro would be offered a prorated membership fee this year. Ms. Thompson commented that the City could either decide to join now and ask for assistance for various projects from the Coalition while awaiting the JobsOhio Program outcome or could wait for the Governor's Office to make a determination that the Dayton Development Coalition will be a regional service center and partner and join the Coalition at that time.

Mr. Chmiel commented that he had asked Mr. Pozzuto for a list of what the City is currently spending on Economic Development.

Ms. Thompson stated that the Economic Development Budget is \$152,300. Ms. Thompson itemized the budget as follows: Nick Motto, the Retention Specialist for the City receives approximately \$49,000 per year, the Business Appreciation Breakfast costs approximately \$3,500, which is a very successful event at Heatherwoode, the Ohio Development Association annual membership dues are \$200 per year, the I-70/75 Development Association membership dues are \$250 per year, the software maintenance for Business First is \$3,000 annually, and the City's business newsletter costs approximately \$9,000 per year. The remainder of the money budgeted, up to \$50,000, is the amount Council previously approved to fund grants for businesses that move into existing spaces in the City.

Mr. Chmiel asked if this money includes expenses such as realtors that are helping the City move property.

Ms. Thompson explained that there is a commission arrangement in the contracts to sell property; thus, the cost is strictly on a sale basis. Ms. Thompson further explained that the City will occasionally use another firm for a purchase, but this would also be a percentage paid based on the purchase.

Ms. Thompson stated she has checked with the managers of the cities that Mr. Hoagland gave membership rates to and received different numbers than the numbers that were presented to Council previously. For example, Washington Township paid \$7,500 and has paid \$7,500 per year for their membership and Centerville paid \$7,500 for their membership, as well. The membership rates that Mr. Hoagland presented for certain communities at the last meeting appear to be incorrect. Ms. Thompson further stated that the numbers used to establish the Coalition membership fees are based on the population of the City, not on the number of employees. The annual membership fee that was quoted for Springboro was \$7,500 and would

be prorated by the number of months remaining in the year if the City joined this year. Ms. Thompson stated that the City would like to respond to the Dayton Development Coalition regarding the membership as soon as Council makes a decision.

Mayor Agenbroad stated that he feels the City should wait and revisit this issue at the end of the year after the Governor makes a decision regarding JobsOhio.

Council reached a general consensus to reconsider the proposal to join the Dayton Development Coalition toward the end of the year during the budget process.

At this time, Mayor Agenbroad requested an Executive Session, under R.C.121.22(G), following the Work Session discussion to discuss pending litigation.

Mr. Moore motioned to enter Executive Session under R.C.121.22(G), following the Work Session discussion, to discuss pending litigation. Ms. Lairson seconded the motion.

No discussion.

VOTE: LaDu, Yes; Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes; Moore, Yes; Lairson, Yes. [6-0]

ITEM 5. CLERK OF COUNCIL. –Issues/Reports.

Calendar Update: Calendar Update: Ms. Martin reported that Marty Heide, Warren County Outreach Coordinator for the 3rd U.S. District, will be in the Community Room on Friday, June 24, 2011 from 1:00 to 2:00 PM conducting office hours on behalf of Congressman Turner. Ms. Martin also noted that the Concerts in the Park series will begin Tuesday, June 28 and the Architectural Review Board meeting was rescheduled to June 20.

ITEM 7. CITY COUNCIL. –Issues/Reports.

Mr. Moore – No issues/reports.

Mr. Chmiel – Mr. Chmiel will present a Park Board report at tonight's Regular Meeting under Committee Reports.

Ms. Belpulsi – Ms. Belpulsi will present a Planning Commission report at tonight's Regular Meeting under Committee Reports.

Ms. Lairson – No issues/reports.

Mr. LaDu – Mr. LaDu will present a Finance Committee report and an Audit Committee report at tonight's Regular Meeting under Committee Reports.

Mayor Agenbroad – Mayor Agenbroad asked what the estimated completion dates are for the construction of the SR741 bridge and the SR73 project.

Ms. Thompson answered that the SR741 bridge project should be completed before school begins and the SR73 project was estimated to take approximately 45 days.

Mayor Agenbroad thanked staff for the work that was done on the border of the Heatherwoode Golf Course and passed on thanks from the residents as well.

Also, Mayor Agenbroad asked if any Council Members were available for several upcoming ribbon cutting ceremonies for new businesses in the City.

Executive Session: At approximately 6:30 PM, City Council entered Executive Session to discuss pending litigation with the City Law Director in attendance.

With no objections, City Council exited Executive Session at approximately 6:55 PM; whereby, no votes were taken.

ITEM 7. ADJOURNMENT. *With no further discussion, Mayor Agenbroad adjourned the June 16, 2011 City Council Work Session at approximately 6:55 PM.*

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, JUNE 16, 2011

7:00 PM

COUNCIL

John Agenbroad, Mayor
Tom LaDu, Deputy Mayor Marie Belpulsi
Jim Chmiel Sheila Lairson
Bruce Moore David Vomacka

CITY STAFF

Chris Thompson, City Manager
Chris Pozzuto, Assistant City Manager
Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting to order on Thursday, June 16, 2011 at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

ITEM 3. ROLL CALL. Agenbroad, Present; Belpulsi, Present; Chmiel, Present; LaDu, Present; Lairson, Present; Moore, Present; Vomacka, Absent. Staff: Ms. Thompson, Mr. Pozzuto, Mr. Schaeffer, and Ms. Martin were present.

Mr. Moore motioned to excuse Mr. Vomacka from the meeting. Ms. Lairson seconded the motion.

No discussion.

VOTE: LaDu, Yes; Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes; Moore, Yes; Lairson, Yes. (6-0)

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF JUNE 2, 2011.

Ms. Belpulsi motioned to approve the Minutes of the City Council Work Session and Regular Meeting of June 2, 2011. Mr. Chmiel seconded the motion.

No corrections.

VOTE: Moore, Yes; Lairson, Yes; LaDu, Yes; Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes. [6-0]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 30 minutes to discuss the following legislation as well as other City business. During the Work Session, City Council entered Executive Session for approximately 25 minutes to discuss pending litigation; whereby, the City Law Director was present and no votes were taken.

MOTION: TO ADOPT THE "2012" TAX BUDGET.

At this time, Mayor Agenbroad asked for a motion to adopt the "2012" Tax Budget prepared by the City Finance Director. The Tax Budget is required to be adopted by City Council by July 15 and filed with Warren County by July 20.

Mr. LaDu motioned to adopt the "2012" Tax Budget of the City of Springboro. Ms. Lairson seconded the motion.

No discussion.

VOTE: LaDu, Yes; Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes; Moore, Yes; Lairson, Yes. [6-0]

- 1) **ORDINANCE O-11-13: THIRD READING.** "AN ORDINANCE AMENDING SECTION 1264.15(B), ED, EMPLOYMENT CENTER DISTRICT, PERMITTED USES GENERALLY," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This is the third reading of an ordinance to amend section 1264.15(B), ED, Employment Center District, Permitted Uses Generally. This Zoning Code Amendment was the subject of a Public Hearing held on May 19, 2011. This ordinance will allow for the inclusion in the Employment Center District list of Permitted Uses Generally, Sexually Oriented Businesses, which are regulated under the City's code, as well as Internet Sweepstakes Cafés. The City recently adopted legislation to allow Internet Sweepstakes Cafés in the City under certain zoning districts and under certain conditions.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Ms. Belpulsi motioned to adopt Ordinance O-11-13. Mr. LaDu seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes; Moore, Yes; Lairson, Yes; LaDu, Yes. [6-0]

- 2) **RESOLUTION R-11-22:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BARRETT PAVING MATERIALS, INC FOR THE "2011 STREET RESURFACING & CONCRETE WORK" PROGRAM," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

This resolution authorizes the City Manager to enter into a contract with Barrett Paving Materials, Inc. for the "2011 Street Resurfacing & Concrete Work" Program. This contract represents the annual resurfacing of designated asphalt streets and the removing and replacing of abutting concrete curb, sidewalks, and driveway aprons. This year the City received two bids, one from Barrett Paving and one from John R. Jurgensen. The engineer's estimate for the project was \$750,000 and the low bid received from Barrett Paving was \$676,218.95. Staff recommends contracting with Barrett Paving for this project.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. LaDu motioned to adopt Resolution R-11-22. Mr. Moore seconded the motion.

No discussion.

VOTE: Lairson, Yes; LaDu, Yes; Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes; Moore, Yes. [6-0]

- 3) **RESOLUTION R-11-23:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN THE NATIONAL LEAGUE OF CITIES (NLC) PRESCRIPTION DISCOUNT CARD PROGRAM," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

A resolution authorizing the City Manager to enter into an agreement to participate in the National League of Cities (NLC) Prescription Discount Card Program. The National League of Cities sponsors a new prescription discount program that the City is able to be incorporated into and offer to City residents. Essentially, the program provides a discount card that residents can use at participating pharmacies in the City or outside of the City for lower cost prescriptions drugs. It is actually a lowest cost program. The program is not insurance, it is strictly a discount program, which means if a resident were to go to a participating pharmacy and present the discount card, they would receive the lowest cost for that prescription whether it is the discount provided by the card or the regular retail price. It is a nice program offered by the National League of Cities and is a nationwide program sponsored by CVS Caremark. It takes about eight weeks to fully implement the program and it will be promoted to residents through the City's website, newsletter, e-newsletter, and the City's new Facebook page. Again, the program does not provide insurance, but it is a discount card that residents can either download from the website when it is posted or pick-up at the City Building.

Mayor Agenbroad presented the item for questions/comments of Council.

Ms. Belpulsi clarified that residents could either pick-up the discount card at the City Building or download and print the card from the City's website.

Mr. Pozzuto replied yes. He added that CVS Caremark actually sends the City all of the marketing materials and the details of the program would be provided to residents.

Ms. Belpulsi motioned to adopt Resolution R-11-23. Mr. LaDu seconded the motion.

No further discussion.

VOTE: Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes; Moore, Yes; Lairson, Yes; LaDu, Yes. [6-0]

- 4) **RESOLUTION R-11-24:** "A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE A PRE-APPLICATION TO THE STATE OF OHIO TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION ISSUE II FUNDING FOR THE PROJECT YEAR 28/FISCAL YEAR 2014," was read by the Clerk of Council. Ms. Thompson's comments are summarized as follows:

A resolution authorizing the City Manager to file a pre-application to the State of Ohio to participate in the Ohio Public Works Commission Issue II Funding for Project Year 28/Fiscal Year 2014. The City consistently applies for Ohio Public Works Commission Issue II funding. In 2014, the City will be asking for funds to assist with the Royal Tamarack Water Main Replacement Project, which would allow the City to replace the original 6" water mains with new 8" water mains on Whispering Pines, Tamarack Trail between Clearcreek Franklin Road and Evergreen Drive, and Evergreen Drive between Whispering Pines and Spruceway. The second project included in this request for funding is the installation of a Traffic Signal at State Route 73/State Route 741. There are mast arms signals at the intersections on North State Route 741, but the traffic signal at the main intersection in town is still on span wires. This project would replace the span wires

at that intersection with mast arms, which is more efficient and aesthetically pleasing and of course it would have LED lights rather than the traditional lights. The third project included in this request for funding is the Traffic Signal at State Route 741/Sycamore Creek Drive. The City conducted a study several years ago to determine signalization on State Route 741 from Austin Road to State Route 73. The Sycamore Creek Drive intersection with State Route 741 was one of the intersections identified for a traffic signal and it would be installed with Issue II monies as well.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. LaDu motioned to adopt Resolution R-11-24. Ms. Lairson seconded the motion.

No discussion.

VOTE: LaDu, Yes; Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes; Moore, Yes; Lairson, Yes. [6-0]

ITEM 7. REPORTS: Mayor's Report – The 3rd U.S. District Office Hours will be held on Friday, June 24, 1:00-2:00 PM in the Community Room. Independence Day will be observed on Monday, July 4, 2011; whereby, the City Offices will be closed. The next City Council Work Session will be held on Thursday, July 7, 2011 at 6:00 PM followed by the City Council Regular Meeting at 7:00 PM in Council Chambers, as scheduled.

City Manager's Report – No report.

Committee Reports –

Mr. Moore – No report.

Mr. Chmiel – Park Board – The Park Board met yesterday, June 15, and discussed the solar panel project, which is just about completed. The solar energy system's communicating and monitoring equipment, which allows citizens to monitor the amount of electricity being generated has also given the City the opportunity to provide WiFi service in the parks. The Board also reviewed the new WiFi policy that the City will adopt for the parks. In addition, the "Concerts in the Park" Series will begin on Tuesday, June 28 at North Park Amphitheater and will continue on Tuesdays, July 5, 12, 19, and 26 at 7:00 PM. The Board invites everyone to attend the concert series.

Ms. Belpulsi – Planning Commission – The Planning Commission met in Work Session on Wednesday, June 8 at 6:00 PM in Council Chambers to review the following items (two new businesses): Site Plan Review – West Tech Road extension, new office building (The Ascent), which is the first building of a planned development at the site; Mills Morgan is the developer. Site Plan Review – 945 West Central Avenue at State Route 73 and Sharts Road, new gasoline station/convenience store (Thornton's). Ms. Belpulsi commented that the Commission is working with the developer and the business people to make sure they meet all of the requirements. The next Planning Commission Formal Meeting will be held on Wednesday, June 29 at 6:00 PM in Council Chambers, as scheduled.

Ms. Lairson – No report.

Mr. LaDu – Finance Committee – The Finance Committee met this evening at 5:30 PM to review the City's financial reports for April, which were found to be satisfactory.

Audit Committee – The Audit Committee met this evening at 5:00 PM to review the City's 2010 audit. The Committee met with the City's state appointed independent auditor to

review the draft audit for 2010. The results of the audit will not be available until it is certified and released by the State around September.

- ITEM 8. OTHER BUSINESS.** No Other Business.
- ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** No final Council or Manager Comments.
- ITEM 10. GUEST COMMENTS.** No Guest Comments.
- ITEM 11. EXECUTIVE SESSION.** No Executive Session.
- ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting. In addition, Mayor Agenbroad stated that Council will not meet again until after the Fourth of July holiday. On behalf of City Council, Mayor Agenbroad wished everyone a happy, safe and enjoyable holiday weekend.

Mr. Moore motioned to adjourn the meeting; whereby, the Thursday, June 16, 2011 Springboro City Council Regular Meeting was adjourned at approximately 7:13 PM. Mr. Chmiel seconded the motion.

VOTE: Moore, Yes; Lairson, Yes; LaDu, Yes; Agenbroad, Yes; Belpulsi, Yes; Chmiel, Yes. [6-0]

—MEETING ADJOURNED—

John H. Agenbroad

John H. Agenbroad, Mayor

Presiding Officer

Lori A. Martin, Clerk of Council