

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OHIO

CITY COUNCIL SPECIAL MEETING

TUESDAY, NOVEMBER 13, 2007

5:00 PM

CITY COUNCIL
John Agenbroad, Mayor

Marie Belpulsi, Deputy Mayor
Scott Anderson
Jim Chmiel

Gary Hruska
Sheila Lairson
John D. Parise

CITY STAFF
Chris Thompson, City Manager

Chris Pozzuto, Assistant City Manager
Robyn Brown, Director of Finance
Beth Easton Assistant Director of Finance
Jeff Kruithoff, Chief of Police
Vince Murphy, Assistant Director of Public Works
Ken Smith, Street Maintenance Supervisor
Matt Lang, Computer Systems Administrator
Mike Eaton, Golf Course Superintendent
Tom Barnhart, Golf Course General Manager
Steve Pacella, Billy Casper Golf Regional Manager

Alan Schaeffer, Law Director
Lori Martin, Clerk of Council

The purpose of this Special Meeting was to present and discuss the 2008 Budget for the City of Springboro, Ohio.

- ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Special Meeting to order at 5:00 PM at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.
- ITEM 2. ATTENDANCE.** Agenbroad, Present; Anderson, Present (Mr. Anderson arrived at approx. 5:15PM); Belpulsi, Present; Chmiel, Present; Hruska, Present; Lairson, Present; Parise, Present.

Ms. Thompson announced that Mr. Anderson has a scheduling conflict and would be approximately ten minutes late to the meeting. Also, Public Works Director Barry Conway is absent due to illness. Assistant Public Works Director Vince Murphy is in attendance and prepared to present the Public Works Department budgets.

- ITEM 3. PRESENTATION. –2008 BUDGET PRESENTATION AND DISCUSSION.** The City Manager and Staff presented the 2008 Proposed Budget to City Council.

(The City of Springboro 2008 Proposed Budget is on file in the Office of the Director of Finance for the record.)

Ms. Thompson briefly commented on the 2008 City Budget as follows: (Ms. Thompson's presentation is attached for the record.) The General Fund beginning balance in 2008 is \$3,310,512.00; the budgeted revenues are \$8.7M, which brings total revenue to \$11.999M or approximately \$12M. According to government finance/standards, revenue plus balance equals what the City is permitted by law to utilize as the City's revenue source for expenditures. Column one is the

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beginning balance and column two is the budgeted revenues; these two columns add up to the revenue available to spend in any given year. At the end of 2008, the City will have an estimated ending balance in the General Fund of \$3.2M. The balance for all funds at the end of 2008 is estimated at \$11M.

Ms. Thompson reviewed the General Fund Revenue sources as follows: Mayor's Court 3%, Interest 6%, Building Permits 1%, Intergovernmental Revenues 5%, Property Taxes 8% down from 1.6 cents/dollar to 1.3cents/dollar, and Income Tax 75%.

Ms. Thompson reviewed Rates of Taxation for Warren County as follows: Springboro 1.31%, Springboro Schools 73.92%, J.V.S. 5.29%, Clearcreek Township 9.83%, Special District 1.76%, and County 7.89% of property tax dollars.

Ms. Thompson reviewed the Total Revenue for the 2008 Proposed Budget as follows: Trust Funds 11%, Enterprise Funds 30%, Debt Funds 9%, General Fund 20%, Special Revenue Funds 3%, and Capital Project Funds 27%. The Total Revenue for all funds is \$42,651,139.00.

Ms. Thompson reviewed the General Fund Expenditures for the 2008 Proposed Budget as follows: Security of Persons & Property 32%, which includes Police, Dispatch, Street Lighting, Prisoner Care, Public Health and Welfare 1%, which is a required payment to the Warren County Health Department, Leisure Time Activities 5%, which includes Parks and Recreation, Park Maintenance, Springboro Library and Maintenance obligated, Community Environment 7%, which includes Planning and Zoning, Economic Development, Building Inspections, Transfers to various funds 14%, General Government 41%, which includes Administration, Council, Legal, Lands, Buildings & Grounds, Court, Engineering, Finance, and Income Tax Departments. The Total General Fund Expenditures for 2008 is \$8,787,246.00.

Ms. Thompson reviewed Total Expenditures for the 2008 Proposed Budget as follows: General Fund 19%, Special Revenue Funds 3%, Capital Project Funds 30%, Debt Funds 8%, Enterprise Funds 30%, and Trust Funds 10%.

In summary, the Proposed Budget for 2008 is a balanced budget of revenue plus prior year balance in accordance with accepted governmental accounting standards with total estimated available revenues exceeding the proposed expenditures. In the General Fund, the total available revenues of \$11.999M compared to the expenditures of \$9M, which include the expanded requests on the yellow sheets in the budget book. According the to summary sheet, in all funds, the Total Revenues available are \$56.6M and the Expenditures are \$46.4M.

At this time, staff presented their departmental budgets or cost center budgets indicating any personnel requests and any differential in any line item of 10% over or under plus expanded requests. The expanded items are detailed on the yellow pages in the budget books and are requests that were made by staff and approved by the City Manager. There are no requests in the budget book this year that were not approved by the City Manager.

Ms. Lairson referred to the Park Improvement Fund on the Budget Summary and asked if the \$372,250.00 was pure revenue and does not include any loans for projects discussed in the CIP Presentation? Ms. Thomson explained that the amount is simply transfers from the General Fund and Building Fund into the Park Improvement Fund to fund what is being requested in the budget.

Ms. Lairson also commented that the Golf Course Operations Fund shows \$2.7M in revenues and \$2.5M in expenditures, and she is very pleased. Ms. Thompson explained that Billy Casper made operations, and they were pleased with their success. They intend to continue to increase revenues in 2008.

Note: Mr. Anderson arrived at approximately 5:15PM.

Mr. Barnhart presented the budget for Fund 660.460 – Golf Course Operations as shown under Golf in the Budget Book with no personnel requests or expanded requests.

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Ms. Belpulsi inquired regarding the decrease in Bank/Merchant Fees from \$105,000 in 2004 to \$25,000 in 2008? Ms. Brown explained that in the past the bills for the golf course were paid through the golf management company and the City would reimburse for those expenses, and the City was not sure where to categorize certain items; thus, would categorize them under 660.460.52700 Other Services.

Ms. Belpulsi confirmed that the budgeted amount for 2008 out includes only Bank and Merchant Fees? Ms. Brown replied yes.

Mr. Anderson referred to page 3-12 Golf Fund in the Budget Book and asked if the money budgeted to buy assets for the golf course is part of the CIP? He referred to line item 660.000.49300 Transfers In, budgeted at \$463,800.00 in revenue. Mr. Anderson asked if that money would be transferred to the golf course? Ms. Thompson explained that the amount includes the debt payment and the equipment approved in the CIP.

Mr. Eaton presented the budget for Fund 660.470 – Golf Course Maintenance as shown under Golf in the Budget Book with no personnel requests. Mr. Eaton also reviewed his Golf Course Maintenance Department's expanded requests as shown on the yellow sheets under Golf in the Budget Book.

Ms. Brown briefly commented that there is an increase in Utilities across the board based on the last half of the bills the City received from Duke Energy and an increase of approx. 15% in Insurance (Property and Liability) across the board as well, and all departmental budgets will reflect these increases.

Mr. Parise questioned whether the equipment that the Golf Maintenance Department was requesting was in bad shape or simply old? Mr. Eaton stated that the equipment is in bad shape, and they have been maintained at the highest standard. When the equipment dates back to the 1990s, the structural reliability of the machine is compromised, and it is also difficult to get replacement parts.

Ms. Anderson noted that in the expanded requests the equipment to be replaced are models ranging from 1990 to 1997. Mr. Anderson asked if they have prepared for future equipment replacement to avoid having to replace the whole fleet again in 15 years? Ms. Thompson explained that in the future the equipment would be on a staggered replacement schedule. Mr. Eaton explained that it would more on a set replacement schedule based on the equipment some equipment is used daily and others are used less frequently varying the life expectancy from eight years like rough mowers to eighteen years like utility tractors. The schedule would provide for the replacement of a couple of pieces of equipment per year. The replacement schedule was neglected by the former management company.

Mr. Chmiel asked if this equipment breaks down frequently? Mr. Eaton replied yes, the reliability is questionable, and the slightest breakdown is a major inconvenience for the golfer, and for staff productivity, which is why they take their equipment maintenance so seriously.

Mr. Anderson questioned the Utilities and Insurance amounts referred to by Ms. Brown earlier and asked if the City could choose another company or lock in prices? Ms. Thompson stated that the City does not have those options.

Ms. Belpulsi explained that the City would have to be a huge consumer of gas or electric to receive a discount on utilities. Ms. Thompson stated that they did look into combining usage of all the City's facilities, but the City is not a big enough consumer to receive a discount. Ms. Thompson reiterated that the City does not have the option to opt out of Duke Energy.

With regard to the Insurance (Property and Liability) rates, Mr. Anderson asked if the City shopped for the best rates? Ms. Thompson replied yes, the City shops insurance rates every year. Ms. Brown explained that they budgeted a 15% increase, which would be the maximum.

Ms. Thompson asked if Council was in agreement regarding the expanded requests for golf maintenance equipment as presented by Mr. Eaton?

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There were no objections from Council regarding the expanded requests to purchase golf maintenance equipment, as proposed in the 2008 Budget Book.

Ms. Martin presented the budget for Fund 110.110 – Council/Clerk of Council as shown under Council in the Budget Book with no personnel requests or expanded requests.

Ms. Belpulsi confirmed that the amount budgeted under line item 110.110.52400 Printing and Advertising for Charter Amendments includes monies to send an information piece regarding any proposed amendments to every household in the City? Ms. Martin explained that every resident would receive an information piece showing all of the Charter amendments being proposed prior to being placed on the ballot for election.

Ms. Belpulsi asked if Ms. Martin accounted for all Council Members to attend the NLC Conference and a couple of other conferences. Ms. Martin explained that line 110.110.53101 Overnight Travel Expenses mainly funds the NLC Conference and she tries to account for everyone traveling to this conference. She added that typically not everyone attends that conference, leaving extra funds for the OML Conference or other opportunities throughout the year.

Ms. Thompson presented the budgets for Funds 110.120-City Manager's, 110.125-Assistant City Manager/Human Resources, 110.126-Computer Administration, 110.192-Legal Administration, 110.350-Historical Commission, 110.410-Parks and Recreation, 110.510-Planning, and 110.521 Economic Development as shown under City Manager Cost Centers in the Budget Book with no personnel requests or expanded requests for these funds.

Ms. Thompson commented that \$3,700 is budgeted in the City Manager's budget for a GLC Membership. CLG has a local government financing program, allowing cities to share costs for bonds, etc. at a blended rate with other municipalities. The City is a Center for Local Government Member, and Ms. Thompson has served on their board for the past year. She added that she is impressed with all of the programs they have to offer to local governments that are not available elsewhere locally.

Ms. Thompson commented that they increased Printing and Advertising in the Assistant City Manager's budget by \$30,000 to \$42,000 based on request made by City Council to increase communications from the City to residents. Ms. Thompson explained that it costs approximately \$6,000-\$7,000 to send out one publication to City residents.

Ms. Belpulsi asked if the City was considering publishing a newsletter on a quarterly basis? Mr. Pozzuto replied yes. He added that they plan publish a full color newsletter, which would include pictures.

Ms. Belpulsi commented that she is glad to see funds budgeted for additional communications. Ms. Thompson stated that the amount budgeted would allow for a quarterly newsletter plus some additional smaller communications possible regarding certain issues or topics or to notify the public of an informational meeting.

Ms. Thompson also commented that the amount budgeted for Professional Services in the Computer Systems Administrator's budget decreased mainly due to the website contract that was exercised this year.

Ms. Belpulsi asked, once the website is complete, how would it be maintained and updated? Ms. Thompson stated that Go Concepts would host the site. Mr. Pozzuto explained that staff would update the site. Ms. Belpulsi confirmed that staff would be updating the site.

Ms. Lairson commented that if the City wanted the contractor to update the site; it would cost more.

Ms. Thompson commented that staff would have control of the content on the website, and the administrative software would be more user friendly. Currently, Ms. Martin and Mr. Pozzuto are responsible for everyone's updates to the website; this software would give more employees the ability to update the site, but any updates would go through an approval process.

Ms. Belpulsi stated that, most importantly, the website should be updated on a regular basis.

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Mayor Agenbroad commented that the Iron Mountain expense would be reduced with the new City building? Ms. Thompson replied yes, somewhat, but the City would still have to utilize Iron Mountain to store long-term or permanent records. Personnel records would be stored at the new City building.

Ms. Belpulsi asked if some of the records could be stored on microfiche? Ms. Thompson stated that the City used to store it on microfiche, and is now storing records on compact discs, but that requires someone to sit down and transfer it to CD, and the City's lacks the personnel to do it.

Ms. Thompson also commented that the Planning Budget has been reduced due the fact that the Zoning Inspector will retire by June of next year, and they have determined that if the City retains NIC for property maintenance inspections, there is not a huge need for a full-time zoning code enforcement officer. Ms. Brown budgeted for a half-year of salary for the full-time zoning code enforcement officer.

Ms. Belpulsi commented that the zoning code enforcement office handles sign enforcement; therefore, the City would have to have someone perform this duty. Ms. Thompson stated that she feels the City would have to train someone for signage enforcement, but, otherwise, NIC does property maintenance and could handle some zoning issues. Ms. Thompson has asked for Mr. Conway's and Mr. Murphy's input, but no decision has been made. Mr. Gibboney primarily does water valve and sidewalk inspections.

Ms. Belpulsi asked what the property tax assessments were for in the Economic Development budget? Ms. Thompson explained that these assessments were for various properties from South Tech or other areas of town. The City would offer a property tax assessment to a new business as an incentive, and the City would pay their property tax. The City has not offered property tax incentives for a number of years, but these existing assessments are already on the books and the City has no choice but the pay them.

Mr. Chmiel asked if there was anything in the budget that would address public records requests? Mr. Chmiel stated that after attending the 3-hour certified training seminar regarding the new public records law instituted by H.B. 9, the possibility of the City being bombarded with records requests that have to be fulfilled within a certain time period under certain requirements could be overwhelming. Mr. Chmiel asked if there is anything in the budget to make appropriations for additional labor if necessary to provide for these records requests? Ms. Thompson stated that under the City's public records policy the City is permitted to charge five cents per page for 25 or more copies. In the past, for example, when the City has received large records request the staff has been responsible for fulfilling those requests. She explained that it is an astronomical task sometimes as she and Ms. Martin can attest. Some of the legal issues have been extremely burdensome to prepare and copy, but Ms. Thompson stated that does not see the City hiring someone to do this task. Mr. Chmiel explained that he is not suggesting that the City create a position for this purpose, but in the event that a large request for records is received it is not necessarily appropriate to use the City Manager, the Clerk of Council, or the Assistant City Manager to follow up on these requests. Mr. Chmiel suggested trying to plan to eliminate having City staff bogged down to provide these services if that becomes the case. Ms. Thompson stated that she could certainly budget something, but most of the people that would have to produce that type information would be salaried people and they would be expected to prepare those records even if it required them to work after hours. Ms. Thompson reiterated that she is not sure it is appropriate to budget for this purpose, and she is not sure it is appropriate for someone else to handle City records.

Ms. Lairson suggested that if an exceptional records request were to occur, staff could bring it Council's attention and Council could approve supplemental appropriations for additional labor. Ms. Thompson stated that the costs would most likely be absorbed by the budget anyway, unless it is very costly. Ms. Thompson again commented she is more comfortable with staff controlling the records requests.

Ms. Belpulsi requested that the City develop some kind of system whereby staff keeps track of the number of man-hours that it takes to produce these records requests. She stated that it is important to get an idea of the time it takes to fulfill these requests and report to the community that it took, for example, the Clerk of Council 14 hours of her time at \$20/hour to reproduce the records requested. This would give Council an idea of what is going on and see any trends.

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Ms. Thompson stated that the new records law has forced the City to make a record of all records requests, which allows staff to monitor records requests.

Ms. Belpulsi stated that recently the City has been inundated with several records requests that have been time consuming, and she would like to know the number of man-hours it requires to fulfill these requests.

Ms. Martin stated that the new law requires more documentation, which has made the process more burdensome for everyone. Ms. Thompson stated that it has also forced staff to pay attention to the number and amount of these requests.

Ms. Thompson asked if Council would like to budget money for this purpose? Mr. Chmiel stated that he would at least like Council to be aware of any large records requests in order to make emergency appropriations available if it becomes necessary, and that Ms. Thompson and her staff know that Council is willing to do that if they have the information to react to. Ms. Thompson stated that several lawsuits have been very, very burdensome and it is good to know that Council would support staff with additional resources in extraordinary circumstances, but she further stated that the monies would most likely come from someone's budget.

Ms. Brown presented the budget for Funds 110.130-Finance and 110.160-Income Tax as shown under Finance in the Budget Book with no personnel requests. Ms. Brown also reviewed the Finance Department's expanded requests as shown on the yellow sheets under Finance in the Budget Book.

Ms. Brown commented that Finance has requested a new financial software package for \$140,000.00 to replace the current software used for Finance, Income Tax, Utility Billing, Payroll, Fixed Assets and Budget Prep. The current system is over 20 years old and is a DOS based system, as detailed on the yellow sheet under Finance in the Budget Book.

Ms. Belpulsi asked if this new software system would allow customers to pay their bills on-line? Ms. Brown replied yes. Ms. Brown thanked Ms. Eaton for the time she spent over the last year reviewing software companies for this project. The pool of companies was narrowed down to four companies, and the final two were interviewed by the Finance Department and the City Manager in making the final selection.

Mayor Agenbroad inquired regarding the Cobra Compliance Fee in the Finance Budget under 110.130.52300 for \$1,000.00 and Cobra Compliance under 110.130.52306 for \$150.00? Ms. Brown explained that the Cobra Compliance Fee is the City's annual fee and the Cobra Compliance expenditure of \$150.00 covers the cost of a training seminar.

Ms. Belpulsi asked if Council approved this software package, would Council have to approve a separate resolution for the expenditure? Ms. Brown stated that if Council approved this new software package in the budget, then Council would be asked to approve a resolution to enter into a contract to purchase it.

Mr. Anderson asked how much the City estimates it has in delinquent income tax? Ms. Eaton commented that tax delinquencies amount to approx. \$200,000.00, which is the entire amount that has never been paid to the City over approx. 15 years.

Mayor Agenbroad confirmed that interest, fees, and penalties are in addition to that amount? Ms. Eaton replied yes. Ms. Eaton does not have the current year or two of delinquency amounts at her finger tips, but the amount has come down, and the Tax Department has been working very diligently with the help of that part-time person to process returns more quickly in order to know in a more timely fashion who is delinquent, and they have partnered with NCO collections to handle some of that work.

Mr. Anderson asked if the new software would help identify delinquent taxpayers? Ms. Eaton replied that the new software would provide more efficient processing of tax returns; therefore, they would know much sooner who is delinquent. Currently, following the April 15 deadline, it is July before they have every tax return processed and entered into the system, and at that time it is already 90 days past due to obtain payments, filings, or information. With the new software, residents will be able file on-line and, they can process tax returns by the middle of June

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rather than July, which is 45 days ahead of where they are now. The delinquencies may still be there, but the sooner the Tax Department knows, the faster they can act on them and the better chance they have of collecting those taxes.

Mr. Hruska asked if the City is doing any criminal prosecution regarding these tax delinquencies? Ms. Eaton replied yes, the Tax Administrator spends the end of the year following up with court orders for delinquent taxpayers.

Mr. Anderson asked if there is a garnishment or lien, or how does the City end up getting these funds when taxes are not paid? Ms. Thompson commented that the City does not always receive it, but their only recourse is through the legal system.

Ms. Thompson confirmed that Council agrees with the request to purchase a new software package for the Finance Department. There were no objections from Council regarding this request.

Chief Kruihoff presented the budget for Funds 110.140-Mayor's Court, 110.211-Police Officers, 110.212-Police Dispatchers, 110.330-Prisoner Care, 251.211-Cops in School Grant, 260.211-Law Enforcement-State, 261.211-Law Enforcement-Federal, 819.211-Law Enforcement DUI, and 820.211-DARE, as shown under Police in the Budget Book with no personnel requests. Chief Kruihoff also reviewed the Police Department's expanded requests as shown on the yellow sheets under Police in the 2008 Budget Book.

Mayor Agenbroad inquired regarding the Credit Card Fees for \$1,900.00 under line item 110.140.52700 Other Services in the Mayor's Court Budget? Ms. Thompson explained that credit card fees are the fees that banks charge when people use credit cards to pay their court fees and fines.

Ms. Belpulsi commented that when the City transitioned to countywide dispatching, the City's intention was to not replace dispatchers. Ms. Belpulsi asked if that is still the policy? Chief Kruihoff replied yes, one dispatcher has not been replaced and the dispatch office is now closed between 2:00AM-6:00AM. He added that two dispatchers may leave over the next year or two, which may result in closing the dispatch office from midnight to 6:00AM, but they would be back to discuss those issues with Council accordingly.

Chief Kruihoff commented that the Cops in School Grant is now expired and the City receives funding for this program from the school system at 75%. The savings that the department experiences by having the officer assigned to the school is tremendous. In addition, the Cops in School officer administers the DARE as well.

Mayor Agenbroad confirmed that the Cops in School officer is Sergeant Don Wilson. Chief Kruihoff replied yes.

Ms. Belpulsi asked what would be done with the 1999 Blazer Police Vehicle requested to be replaced? Chief Kruihoff explained that it would be sold on GovDeals, along with the other police vehicles, which would be auctioned or sold if not used elsewhere in the City.

Mr. Hruska asked if these expanded requests for vehicles were part of maintaining the overall fleet for the department or were they additional? Chief Kruihoff answered that these vehicles are part of the annual replacement program.

Mayor Agenbroad asked if the Police Department purchased the tasers yet. Chief Kruihoff replied no.

Mr. Murphy presented the budget for Funds 110.150-Engineering, 110.360-Tree Authority and 110.420-Park Maintenance, 110.510-Planning and Zoning, 110.530-Building Inspections, as shown under the Public Works Department in the Budget Book with no personnel requests. Mr. Murphy also reviewed the Public Works Department's expanded requests as shown on the yellow sheets under Public Works Department in the 2008 Budget Book.

Ms. Belpulsi asked if the City charges back for some of the engineering services such as traffic engineering? Ms. Thompson stated that when the fee schedule was updated a few years ago, items were added and certain services do get charged back, unless the City is requesting the service to be performed.

Mr. Parise asked if, in the Park Maintenance budget, there were funds budgeted or any plans to drain the pond at

North Park? Ms. Thompson explained that draining and filling the pond would be performed in-house, and it would not be necessary to include in the budget. Mr. Parise confirmed that it could be drained, but it requires Park Board approval. Ms. Thompson explained that the Park Board does not support draining the pond due to the wildlife it supports. Ms. Thompson added that it costs approximately \$10,000.00 to dredge the pond. Mr. Parise asked if cost-wise it would be better to leave the pond alone? Ms. Thompson explained that it would cost very little to fill it in.

Mr. Anderson asked if the pond were filled, would it provide room for another soccer field? Mr. Murphy replied no, it would not be enough space for a soccer field.

Ms. Thompson stated that the pond would become green space and a retention area. Ms. Thompson stated that there are three options as follows: the pond could be left alone, it could be dredged for \$10,000.00 or it could be filled in. Mr. Murphy stated the cost to dredge the pond is not the only factor, the time of year it can be dredged, and park traffic are also factors to consider.

Mr. Anderson asked if the pond could be aerated? Ms. Thompson stated that there is no electric in that area for an aeration system.

Mr. Pozzuto stated that he would discuss this issue again with the Park Board, and express Council's desire to find a permanent solution for the pond.

Mr. Murphy presented the budget for Funds 210.646-Street Fund and 610.606-Water Fund, 620.626-Sewer Fund, 630.636-Trash Fund, and 640.604-Storm Water Utility Fund as shown under Public Works in the Budget Book with no personnel requests. Mr. Murphy also reviewed his department's expanded requests as shown on the yellow sheets under Public Works in the 2008 Budget Book.

Mr. Murphy commented that the trash contract is scheduled for renegotiation in 2010. He commented that trash pick-ups have increased.

Ms. Belpulsi asked if the City considered a leaf pick-up program? Ms. Thompson stated that based on staff estimates that a leaf pick-up program would cost \$350,000.00 for an annual program. Ms. Belpulsi asked if the City could contract for this program? Ms. Thompson replied no, it would be cost prohibitive. Ms. Belpulsi requested a study to determine how much it would cost for the City to perform a leaf program. Ms. Thompson commented that a revenue neutral option would be best, but it would be helpful to have comparisons, and she could explore this option for next year's budget.

Finally, Ms. Thompson briefly reviewed the Non-Departmental Budgets detailed under Non-Dept. in the 2008 Budget Book.

In summary, City Council agreed to the Proposed Budget for 2008 as presented by City staff, and will consider a motion to approve the budget at the Regular City Council Meeting on Thursday, November 15.

Mayor Agenbroad thanked staff for their presentation of the Proposed Budget for 2008, and he appreciates the time and effort spent on the budget proposal.

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- ITEM 5. ADJOURNMENT.** With no further discussion, Mayor Agenbroad adjourned the City Council Special Meeting at approximately 7:15 PM.

John Agenbroad, Mayor

Presiding Officer

Lori A. Martin, Clerk of Council