

**CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

**CITY COUNCIL WORK SESSION**

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**THURSDAY, OCTOBER 21, 2010**

**6:00 PM**

**COUNCIL**

**John Agenbroad, Mayor**

**Jim Chmiel, Deputy Mayor      Marie Belpulsi  
Tom LaDu                              Sheila Lairson  
Bruce Moore                            David Vomacka**

**CITY STAFF**

**Chris Thompson, City Manager  
Chris Pozzuto, Assistant City Manager  
Alan Schaeffer, Law Director  
Lori Martin, Clerk of Council**

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**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, October 21, 2010 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. ATTENDANCE. Council:** All present. **Staff:** Mr. Pozzuto, Mr. Schaeffer, and Ms. Martin were present.

**ITEM 3. LEGISLATIVE AGENDA.** **–Two legislative agenda items are slated for the October 21 Regular Meeting.**

1) **EMERGENCY ORDINANCE: SECOND READING.** AN ORDINANCE REPEALING CHAPTER 1448, FLOOD DAMAGE PREVENTION, AND APPROVING NEW CHAPTER 1448, FLOOD DAMAGE REDUCTION, AND DECLARING AN EMERGENCY.

*No discussion.*

2) **EMERGENCY ORDINANCE: FIRST READING.** AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF MONIES; THEREBY AMENDING ANNUAL APPROPRIATION ORDINANCE NO. O-10-01 OF THE CITY OF SPRINGBORO, OHIO PASSED BY THE CITY COUNCIL ON DECEMBER 17, 2009 FOR THE YEAR 2010; AND DECLARING AN EMERGENCY.

*Ms. Belpulsi asked what exactly the raw water distribution box is. Mr. Pozzuto stated that the system takes raw water from the wells and distributes it into four sand tanks to be filtered. One of the sand tanks is currently leaking. The lifetime of the tanks is typically 10 to 12 years and our system is approximately 12 years old.*

*Ms. Belpulsi questioned the high cost of \$50,000.00 for labor for the project. Mr. Pozzuto stated that the work must be completed through an outside company as the City does not have the large equipment required to complete the work.*

*Ms. Belpulsi inquired what the \$10,000 for DARE would be used for. Mr. Pozzuto informed Council that Sgt. Wilson has become more involved with the DARE program this year. The City picks up 50% of the cost of the program and the expanded services being provided were not originally budgeted for.*

**ITEM 4. ASSISTANT CITY MANAGER. –Issues/Reports.**

*Mr. Pozzuto reminded Council they have been invited to tour Thaler Machine, the new occupant of the property located at 216 Tahlequah Trail. Council will tour the facility at 5:00PM on Thursday, November 4, 2010. Thaler Machine will bring 77 jobs to the City with plans to add an additional 40 in the years to come.*

*Mr. Pozzuto stated that the leaf collection program is going well so far. The leaf accumulation is still small so hopefully reports will remain positive when more leaves fall. Ms. Belpulsi has heard positive feedback from residents and more people have been seen raking their leaves to the curb.*

*A notice was emailed yesterday and a press release was also issued notifying residents that the new recycling totters will be delivered between October 25 and October 30. Area A will be delivered first on Monday, which is the area North of SR73 and east of SR741, the remainder of the City will start when Area A is completed. Mr. Vomacka asked what residents were supposed to do with their old recycling bin. Mr. Pozzuto stated Residents can use the old recycling containers however they see fit.*

*We received a check from Waste Management for \$2500.00 for a portion of their sponsorship for the solar project. An additional \$7500.00 will be coming from them in January.*

*Mr. Pozzuto gave a presentation on a piece of legislation that will be reviewed in the November 4 council meeting. The Staff has taken on a project to update the Employee Policy Manual. Some updates have been made in the past years to maintain compliance with laws however comprehensive policy updates haven't been done in approximately eight years. All regulations and policies regarding employees can essentially be found in Section 244 of the Springboro Code. Staff will recommend eliminating Section 244 and having Council adopt the policies in an all-encompassing policy manual by reference. This will eliminate the need to have Council adopt changes that are required by law. The City Manager and Staff will be able to change laws as they are adopted by Federal and State lawmakers. Certain policies will remain unable to be changed by anyone but Council for example sick leave policies. The new policies incorporate all policies that were previously found in Section 244 as well as all policies that have been updated including the FMLA, FSLA, ect. The new manual will also include new information and policies that were not previously included such as a drug-free workplace program that deals with drug testing for new employees and after accidents, the public records policy, information on COBRA insurance, exit interview information and workers Compensation information. The goal is to create a totally comprehensive policy manual for all employees. This legislation will be provided to Council in the November 4, 2010 Council meeting packet in the form of an Ordinance. Mr. Vomacka asked if this information will be available online. Mr. Pozzuto stated that is possible and can be done.*

**ITEM 5. CLERK OF COUNCIL. –Issues/Reports.**

*Ms. Martin discussed upcoming dates of importance. Marty Heide from Congressman Mike Turner's office will be holding her last office hours of the year on Friday, October 29 from 1:00PM to 2:00PM in the Community Room. Beggars will be Saturday, October 30 from 6:00PM to 8:00PM. The next Council meeting will be Thursday, November 4. The budget meeting will be held Tuesday, November 16. Mayor Agenbroad informed Council that he will be addressing this topic shortly. The annual Christmas Festival is scheduled for November 19 thru November 21. Council's transportation arrangements have been made and the Mayor will have the signage for the Parade.*

*The Records Commission has scheduled a meeting Thursday, December 2. Ms. Martin stated that her efforts will be focused on getting the retention schedule revised to ensure compliance with all public records laws.*

**ALAN SCHAEFFER**

**–Issues/Reports.**

*Mr. Schaeffer commented on the Legal Committee meeting and the Boards and Commissions booklet. The Boards and Commissions booklet as originally drafted constitutes two functions and Staff and the Legal Committee feel it should be broken into different aspects dealing with how to become a board or commission member and a separate topic dealing more with the legalistic aspect of how to operate as a board or commission member. The City Manager and Clerk of Council are working on the booklet and hope to have it completed by the end of the year. Council appoints new members to the boards around January so this time frame works well to provide new members with training.*

**ITEM 6. CITY COUNCIL.**

**–Issues/Reports.**

**Ms. Lairson** – No issues/reports.

**Mr. Moore** – Mr. Moore will present the Tree Authority report as well as the Miami Valley Communications Council report.

**Ms. Belpulsi** – Ms. Belpulsi will present the Planning Commission report.

**Mr. Vomacka** – Mr. Vomacka will present the Architectural Review Board report.

**Mr. LaDu** – Mr. LaDu will present a Finance Committee report.

**Mr. Chmiel** – No issues/reports.

**Mayor Agenbroad** – Mayor Agenbroad will have a moment of silence for Mayor Rosencrans who was killed in a car accident.

*The Citizens Academy has been cancelled and rescheduled for December 4, 2010 and January 29, 2011. Mr. Pozzuto commented that this change was necessary due to a limited number of participants prior to the rescheduling as well as staffing issues where necessary members would not be able to attend until the later date.*

*The Budget Meeting currently scheduled for November 16 is being moved to November 18 beginning at 5:00PM, followed by the Work Session and Regular Council Meeting at 7:00PM. There is not a great deal on the agenda for the meeting and the CIP has been done previously so this schedule works better for everyone involved. Council and staff are in favor of the change. The Finance Committee meeting on November 18 will be cancelled. All members of Council and staff are in agreement with the change.*

**ITEM 7. ADJOURNMENT.** With no further discussion, Mayor Agenbroad adjourned the October 21, 2010 City Council Work Session at approximately 6:25 PM.

**CITY OF SPRINGBORO  
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

**CITY COUNCIL REGULAR MEETING**

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**THURSDAY, OCTOBER 21, 2010**

**7:00 PM**

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**COUNCIL**

**John Agenbroad, Mayor**

<b>Jim Chmiel, Deputy Mayor</b>	<b>Marie Belpulsi</b>
<b>Tom LaDu</b>	<b>Sheila Lairson</b>
<b>Bruce Moore</b>	<b>David Vomacka</b>

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**CITY STAFF**

**Chris Thompson, City Manager**  
**Chris Pozzuto, Assistant City Manager**  
**Alan Schaeffer, Law Director**  
**Lori Martin, Clerk of Council**

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**ITEM 1. CALL TO ORDER.** Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting to order on Thursday, October 21, 2010 at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

**ITEM 2. PLEDGE OF ALLEGIANCE.** Mayor Agenbroad led the Pledge of Allegiance.

**ITEM 3. ROLL CALL.** Agenbroad, Present; Belpulsi, Present; Chmiel, Present; LaDu, Present; Lairson, Present; Moore, Present; Vomacka, Present. Staff: Ms. Thompson, Mr. Pozzuto, Mr. Schaeffer, and Ms. Martin were present.

**ITEM 4. APPROVAL OF MINUTES:** THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF SEPTEMBER 16, 2010.

**Mr. Vomacka motioned to approve the Minutes of the City Council Work Session and Regular Meeting of October 7, 2010, as submitted. Mr. Chmiel seconded the motion.**

No corrections.

**VOTE: Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; LaDu, Yes; Moore, Yes; Vomacka, Yes. [7-0]**

**ITEM 5. PRESENTATIONS:** No Presentations.

**ITEM 6. LEGISLATION:** City Council held a Work Session at 6:00 PM tonight for approximately 25 minutes to discuss the following legislation as well as other City business.

- 1) EMERGENCY ORDINANCE: SECOND READING.** "AN ORDINANCE REPEALING CHAPTER 1448, FLOOD DAMAGE PREVENTION, AND APPROVING NEW CHAPTER 1448, FLOOD DAMAGE REDUCTION, AND DECLARING AN EMERGENCY," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

FIMA has reevaluated the flood hazard areas for the City of Springboro and the new flood insurance rate maps and flood insurance study have been completed. In order for the City to remain a participant in the National Flood Insurance Program adoption of the legislation is required. The approval of the new Chapter 1448 will meet the requirements.

- 2) **ORDINANCE O-10-36: FIRST READING.** "AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF MONIES; THEREBY AMENDING ANNUAL APPROPRIATION ORDINANCE NO. O-10-01 OF THE CITY OF SPRINGBORO, OHIO PASSED BY THE CITY COUNCIL ON DECEMBER 17, 2009 FOR THE YEAR 2010; AND DECLARING AN EMERGENCY," was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

The proposed legislation is to make a supplemental appropriation on expenditures in this calendar year ending December 31, 2010. This legislation will increase total 2010 appropriations by \$405,000.00. Funds impacted are the Water fund in the amount of \$66,666.00, the Water Capital Improvement fund in the amount of \$328,334.00 and the DARE fund in the amount of \$10,000. A large portion of this appropriation in the amount of \$200,000 is for a new water filtration box for the water plant. Mechanical parts have run their lifespan and now must be replaced. The box takes the water from well and distributes it into four cleaning areas and the box is now leaking and not distributing the water as it should. This legislation is an emergency and it has been asked by the Finance Director that the 2<sup>nd</sup> and 3<sup>rd</sup> readings be waived. Ms. Lairson asked if there would be a disruption in service to do the repair. Mr. Pozzuto stated that they will be able to keep the plant operational while the problem is being corrected.

Mayor Agenbroad presented the item for questions/comments. No questions/comments.

**Mr. Chmiel motioned to suspend the rules and waive the second and third readings of Ordinance O-10-36. Mr. LaDu seconded the motion.**

No discussion.

**VOTE: Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; LaDu, Yes; Moore, Yes; Vomacka, Yes. [7-0]**

**Ms. Belpulsi motioned to adopt Ordinance O-10-36. Mr. Vomacka seconded the motion.**

No discussion.

**VOTE: Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel, Yes; LaDu, Yes; Moore, Yes; Vomacka, Yes. [7-0]**

- ITEM 7. REPORTS: Mayor's Report** – The 3<sup>rd</sup> U.S. District Representative Office Hours will be held on Friday, October 29, 1:00-2:00 PM in the Community Room. These will be the last office hours for the year. Beggars' Night will be observed on Saturday, October 30, from 6:00PM to 8:00PM in the City. Mayor Agenbroad encouraged everyone to be cautious and safe on Beggars' Night. The next City Council Work Session and Regular Meeting will be held on Thursday, November 4, 2010 beginning with the Work Session at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers. The second meeting of the month will be on November 18, 2010 at 5:00PM for the Budget Meeting, followed by the Work Session and the Regular Meeting at 7:00PM.

**City Manager's Report** – The new recycling totters have been ordered and are ready to be delivered. Delivery will start on Monday, October 25 and should last thru October 30. They will start in Area A, every area North of SR73 and East of SR741. The remainder of the City will begin upon completion of Area A. After all of the totters are distributed the every other week pickup will begin on November 2, 2010. Information will be included inside the totters detailing the new pickup schedule as well as what you can and cannot put inside the bins.

The leaf collection program began on October 11. It is going very smoothly hopefully the citizens have seen this as well. It has been a light season so far so thing will speed up when leaves begin falling at a quicker pace. Residents are encouraged to try to get their updates from the website concerning if the City is ahead or behind schedule on the collection as well as the ability to download a leaf collection map detailing what areas of the City the collection will be taking place in and on what day of the week.

Mr. Vomacka inquired as to if the recycling totters would be just left out at the curb upon delivery. Mr. Pozzuto said this will be the case. Mr. Pozzuto also added that old recycling bins will not be picked up and residents can use them for whatever they would like.

### **Committee Reports –**

**Mr. Vomacka** – The Architectural Review Board met on October 11. There was only one agenda item and the applicant did not show up for the meeting so there was no business to discuss. The next meeting will be held in Council Chambers on November 8 at 6:00PM.

**Ms. Lairson – Community Service Board** – The Community Service Board held their 2<sup>nd</sup> Annual Volunteer Meeting on Monday. Ten people were in attendance, five of whom represented a group of people, so hopefully a larger volunteer pool will be gained from the meeting. There was a lot of good discussion that took place and the program is moving along very swiftly.

**Ms. Belpulsi – Planning Commission** – Ms. Belpulsi stated she is pleased to report the Planning Commission had four items on their agenda to consider. This is an indication that the economy is starting to pick up. The Planning Commission met in work session on Wednesday, October 13 at 6:00 PM in Council Chambers to discuss the following items: A Site Plan for a new landscaping business on Commercial Way that will employ about 70 people upon completion; Minds in Motion on Eleanor Drive is building an addition which will be a multi-purpose building; a proposal for a final development plan for Lovely Farm for an addition to the farm market; and review of the final development plan for a new retail business, a Credit Union and Financial Institution, that will be located in the Village Park area. These are all good signs. The next Planning Commission meeting will be held on Wednesday, October 27 at 6:00 PM in Council Chambers, as scheduled.

**Mr. Moore** – The Tree Authority meeting was held Tuesday, October 19. There have been memorial trees planted and an outstanding job was done. The Louis Paul Null Memorial Tree was planted on September 11. Marie Belpulsi's Memorial tree will be planted on October 23, 2010. The trees are beautiful and it is worth taking a look at them. The Southwest Ohio Urban Forestry Conference took place on October 5. A few Tree Authority members attended and received further education. Mr. Regal and Mr. Pierson attended the conference. Christmas in Springboro will take place November 19 thru November 21. Everyone is invited to stop by the Tree Authority booth, especially if you are a Springboro resident. Five Norway Spruce trees will be given away as well as having seven hundred seedlings available. These trees can grow very tall and it is fun for children to see the growth of the beautiful trees. The committee will also be distributing information at the festival regarding the Emerald Ash Borer and trees that will be cut down over the next two years because of the Ash Borer destroying them. There is a Commission Academy coming up in November that Mr. Moore will attend along with Mr. Murphy and Mr. Steffens in order to pursue additional education regarding keeping Springboro beautiful. This year so far 62 trees have been planted and 110 have been removed but there are more trees in Ohio today than fifty years ago so there is no need for concern. They now have hybrid seeds that allow trees to grow more quickly and there is a great science that takes place regarding trees. Mr. Moore attended the Miami Valley Communications Council meeting October 20. MVCC provided information on the Tactical Crime Suppression Unit which is a tremendous vehicle that is used in many respects. Mr. Moore encouraged residents to go to the website of the MVCC to see the many things they accomplish and provide for us. They are configuring a means by this unit for eyes to be inside the school system in the case of an emergency. As soon as an IP address is configured for Springboro this service will be available in our schools. The unit is currently being utilized in Oakwood and Centerville school systems. Time Warner Cable will have a rate increase

in October. The standard cable service tier rate will increase from \$55.87 to \$59.62 per month. The basic cable service tier will change from \$8.19 to \$9.33 per month. This is based upon pricing negotiations done with various television stations and operating costs. They are also encouraging business by providing a look back feature in November that will allow customers to look back to television programs in a three day period and increasing High Definition programming.

**Mr. LaDu** – The Finance Committee met on October 21. A review of the major operating funds show they are holding their own all things considered. The Committee discussed and approved the staff recommendation for a new vendor for banking services. Seven RP responses were received and there will be a resolution presented at the next meeting to make the switch. The Committee is continuing to evaluate options to mitigate projected deficits in the Water and Sewer Capital Funds. Discussions are ongoing to see what can be done.

**Mr. Chmiel** – The Legal Committee discussed the upcoming Boards and Commissions handbook that is expected to be ready by the end of the year so training programs can begin for all new commission members. In addition, the Committee also evaluated and looked at any proactive measures that can be taken legally through the city to prevent any negative legal situations.

**ITEM 8. OTHER BUSINESS.** No Other Business.

**ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** Mr. LaDu commented that Officer Nathan Anderkin received the Warren County Officer of the Year Award and would like to acknowledge him for that.

Mayor Agenbroad commented Larry Budd was able to get the Western Star to contact him concerning an upcoming football game between Springboro and Lebanon where hopefully the teams will be playing for the league. As a result of the phone conversation there is a bet between the Mayor of Lebanon and the Mayor of Springboro where the losing teams' Mayor will have to wear the jersey of the other school to the Council Meeting. The Mayor commented hopefully he will not be wearing a Lebanon jersey next Friday and will give the Springboro team a pep talk.

Mayor Agenbroad, on a sadder note, held a moment of silence for Mayor Rosencrans of Moraine who was killed in a car accident. Council sends their heartfelt sympathies to the family of the Rosencrans'.

**ITEM 10. GUEST COMMENTS.** Gene Lolli, Interim Superintendent of Springboro City Schools, spoke to inform Council and the public in attendance that this past July the Board of Education voted to put a 6.83mil emergency levy on the ballot for November 2. This levy will generate 5.9mil a year for five years. Mr. Lolli stressed the importance of voting. As a former social studies teacher, Mr. Lolli feels it is very important to teach citizenship and the right to vote. Citizenship is one of the many skills that Springboro Community Schools instills in its students. They are taught to identify issues that are important, form and opinion based on evidence and reason, and act on that opinion by participating in the privilege we call voting. During the critical election everyone is encouraged to get out and vote. The Warren county Board of Elections has many resources available for voters from registration verification to sample ballots. Most of these resources are available online. For example, anyone who is registered to vote may do so via mail by absentee ballot. If you prefer a hard copy, absentee ballots are available in all of the school administrative offices. Requests for absentee ballots must be received in the Board of Elections office by noon on October 30, 2010. To be counted your ballot must be post marked by November 1, 2010. For those who prefer to go to the voting booth, the polls are currently open at the Board of Elections Office in Lebanon. The office hours are from 8-4:30. Of course you may always cast your ballot on elections day. The Board of Elections has detailed information on their website about polling location and hours. Springboro Community Schools can instill the value of voting by setting an example for the students in your life by being an active citizen. Make your voice heard, vote on or before November 2, 2010. Mr. Lolli also added to the Mayor that he will talk to the football coach and tell

him they are all behind him, win or tie. Mayor Agenbroad thanked Mr. Lolli for all the additional support and for attending the meeting this evening.

Mr. Agenbroad noted there are students and scouts in the audience and advised them to see him after the meeting for goodies, Springboro pens, ect.

**ITEM 11. EXECUTIVE SESSION.** No Executive Session.

**ITEM 12. ADJOURNMENT.** Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

**Mr. Vomacka motioned to adjourn the meeting; whereby, the Thursday, October 21, 2010 Springboro City Council Regular Meeting was adjourned at approximately 7:25 PM. Ms. Lairson seconded the motion.**

**VOTE: LaDu, Yes; Moore, Yes; Vomacka, Yes; Lairson, Yes; Belpulsi, Yes; Agenbroad, Yes; Chmiel; Yes. [7-0]**

**—MEETING ADJOURNED—**

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**John H. Agenbroad, Mayor**

John H. Agenbroad

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**Presiding Officer**

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**Lori A. Martin, Clerk of Council**